

GLEBE PRIMARY SCHOOL

Meeting held at Glebe Primary School, Sussex Road, Ickenham on
Thursday 30 January 2014

Mr J Buckingham (Chair)

Mr S Youens (Vice Chair)

Mr N Alford (ex officio)	Mrs P Marks
Miss J Brown	Mrs M Penney
Mrs C Sheldon *	Mrs N Ross
Mrs E Hawkesworth	Mrs P Swindells
Mr V Cox	Mrs J Heggie
Mr T Porter	Mrs A Moore *
Dr K Fox	

* Denotes apologies received

+ Denotes member absent

~ Denotes member late

Mrs A Moy (Clerk)

Mrs J Robinson (Minutes)*

2179. Apologies
Apologies were received as indicated above.
2180. Minutes of the last meeting
Agreed.
2181. Matters Arising
Triple P (NR)
2182. Matters for any other business
Questions (PS)
Academies (JB)
2183. School Journey Permission
NA confirmed that the journey is planned for May this year. A full risk assessment has been available and staff will undertake a pre-visit. JBr asked whether provision could be made for disadvantaged families and NA confirmed that had been done for this year.
2184. Headteacher's Report
Distributed and discussed.
NA advised that one parent had been called to an Attendance Panel. When discussing punctuality, KF asked if there were obvious reasons for late arrivals. NA replied that there is a small number of persistent "offenders" with no real excuse! TP thought that parking may be one of the reasons as this had become quite an issue lately. He asked whether a staggered start had been considered. NA replied that it had but the chief problem would be siblings needing to start at

different times. Regarding parking EH suggested a “drop-off and walk” arrangement, perhaps from Community Close

Performance Management

Appraisal statements (anonymous) were circulated, showing a summary of grades over three observations.

Regarding the Ofsted feedback, NR questioned the point regarding use of ICT in the classroom.. NA advised that only four classrooms were visited and a learning walk undertaken. He felt that there was sometimes a reluctance to use ICT in case anything were to “go wrong”. KF how this could be remedied if Inspectors like to see the use of ICT. NA advised that it was planned for pupils to use individual iPads on the desks to refer to and look up relevant information. KF suggested the use of an on-site ICT Technician during an inspection.

JBu advised that Governors had found their session useful. NR felt that there had been no questions asked of Governors. NA thought that the aim was to give Governors a clear picture of “holding the school to account” with a clear understanding of progress, results, priorities. JBu asked how much notice would be given of an inspection. NA advised that a ‘phone call could be received after 12 for the following day! JBr suggested asking Ron Fowler for support

League Tables

JBu congratulated NA and staff on the tremendous results.

Hot School Meals

Research was being undertaken and the preferred option, so far, would be to use a LBH school kitchen and transport the meals. There was a possibility of sharing the cost of a minibus with Warrender, for this purpose. JH asked about the Parent Questionnaires. NA advised that they indicate that there would be a good uptake, but that he had reservations about actual regular numbers after any initial interest, particularly with regard to cost (per week, families), fussy eaters, etc. SY thought that it would be a shame not to use the good facilities in the new building but costs would obviously need to be balanced. KF agreed and said that no funds should be diverted from learning. NR advised that hot school meals could lead to better performance and attendance but a way of gathering evidence would need to be found.

2185. School Development Plan

Circulated and agreed.

2186. Self Evaluation Form

NR asked whether the attainment could be shown in table form

JBu advised that he liked the new lay-out.

JH suggested adding the following:

Summer Reading Challenge

Parent Forum

Phonics Screening

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2187. Data – Dashboard/Raise Online

Agenda item for next meeting

2188. Governor Mark
PS asked that all Governors acknowledge receipt and email any corrections/suggestion within one week.
She thanked everyone for their support, in particular PM, NR and JH.
JBU asked for a round of applause for PS for the huge undertaking and tremendous result.
2189. 3 Form Entry/Building Update
NA advised that it had been decided to use a company called Educate for the procurement of furniture and ICT. They would determine a classroom “package” of tables, chairs, bookcases, trays, etc., appropriate for the year groups. Each classroom would have integrated cupboards and a sink. Colour schemes had been decided.
A site visit had been arranged for 2 pm on Wednesday 5 February and NA would arrange a further one for Thursday 6 February, prior to the Curriculum Meeting.
It was anticipated the keys would be handed over at the beginning of May, with a view to vacating the old building by half-term (with the help of a removal company). The 2 June training day would be used to unpack.
2190. Finance Report
Unallocated funds £312,538
Projected surplus £467,453
Schools expansion £59,000
Capital £17,355
As mentioned previously, money to be allocated to Educate and the provision of Hot Meals.
The Indicative Budget had been received. NA and JR would work on producing a draft budget.
2191. Promoting the School
Nothing to report.
2192. Governor Training
VC had attended Safeguarding training and would forward some useful information to NA..
2193. Feedback from Sub-Committees
Nothing to report
2194. Feedback from Link Governors
Nothing to report
2196. Agenda Items for the Next Meeting
Letting Fees

2197. Dates for Future Meetings

6 March 2014 – 6.30 p.m.

8 May 2014 – 6.30 p.m.

2198. Any Other Business

In response to PS' questions, MP advised as follows:

Q.EAL Year 2 have 3 pupils at the emerging stage – are these newcomers?

A.No, this would have been highlighted in the report and these numbers have not changed since the last Governors Meeting.

To clarify: Pupil N has no access to English at home and has addition SEN

Pupil S does have access to English at home and sibling has made excellent progress with learning the language. We think the pupil has an underlying language difficulty which impedes language acquisition in all languages (including mother-tongue). I am planning to assess this pupil towards the end of this academic year. Pupil S had made some progress though and learning is progressing well.

Pupil E is fairly new to school and has access to English at home (although not from native-speakers) and has unusual sentence structure – the class teacher and I have considered an underlying Speech, Language and Communication need in this pupil and are monitoring closely.

Q.HT report: Inclusion report. In Year 5 10/59 pupils are on the register and in Year 6 9/59 are on the register- what likely impact on 2014 and 2015 results? Any particular reason for such relatively high numbers?

A. In Year 5 there is a significant proportion of SRP pupils within this year group (5) and another mainstream child who has a Statement of SEN, which is highlighted regularly at Governors meetings. Large numbers of Deaf pupils in one year group is not uncommon – although we don't know what causes this phenomena – we have another group coming through next year into Nursery.

In terms of other SEN pupils within both years 5 and 6 such numbers are not uncommon but do have an impact on attainment. However we have known for a long time (many of these pupils have been with us since Nursery) and interventions have been put in place from early on to support these pupils. These pupils have made progress and continue to do so (which is highly important in terms of Ofsted and league tables) and although our attainment may seem lower in the next couple of years (in relation to previous couple of years), the professionals judging us will know why.

Academies:

JBu suggested that the Governing Body start to look at the pros and cons of becoming an academy. KF asked if there was an independent body which could advise. NR was asked to invite the Head of Grangewood School to speak to the Governing Body.

School Blogging Site:

NA advised that this was now in operation and invited Governors to visit.

Meeting finished at 8.40 pm.