



We can and we will'

GLEBE PRIMARY SCHOOL

Curriculum Sub Committee

Date: Thursday 5th December 2013

Members: Mr J Buckingham, Mrs N Ross, Mrs P Swindells, Mr T Porter, Mrs P Mark

Apologies: Mr N Alford, Ms Becky Jerome

Minutes

Agenda item		Action
Minutes of Meeting 2 nd July 2013	Approved	
<p><i>Presentation: Outstanding to Good; embedding outstanding teaching throughout the school</i></p>	<p><i>During the presentation the following questions were asked:</i> <i>Q: How did the children plan their own lessons?</i> <i>A: They took an assessment test and then worked in pairs discussing what they needed to improve. They then came up with a list of topics that needed more work. This encourages independent learning</i> <i>Q: When children are selected for the purpose of the survey how are they chosen?</i> <i>A: They are picked by Pauline to give a range of abilities and they are interviewed on a 121 basis with full confidentiality.</i> <i>Q: Will OFSTED be aware of the programme?</i> <i>A: Yes</i> <i>Q: Should all staff at the school be on this programme as it will improve the teaching and learning through the school?</i> <i>A: Eventually. At the moment only those who have been identified as delivering consistently good lessons are on the programme. But all staff will go through the programme as it will offer encouragement and an opportunity for improvement no matter what their current level. This will then lead to an improvement in the quality of teaching and impact on the learning of the pupils.</i> <i>Q Does this programme impact on PRP?</i></p>	<p>Pauline to send electronic copy to Patricia</p> <p>Patricia to distribute to all governors with the minutes</p>

		<p><i>A: Yes. It provides support and evidence. It will also identify any weakness thus enabling the school to put support in place</i></p> <p><i>Q: The programme is run over 4 weeks – would it be better to increase the time?</i></p> <p><i>A: Tight deadlines are better.</i></p> <p><i>Q: How many staff have completed the training?</i></p> <p><i>A: 3 (was 4 but one has now left the school). Over a year it is expected that 4 members of staff will complete the training</i></p>	
	Policy update	<p>Discipline, Attendance, School Security, School Education Visits.</p> <p>All read before the meeting and the points for change related to grammatical errors. All approved.</p> <p>Pauline briefly went through the Policy matrix – All policies are up to date though some will need to be reviewed in light of the new building.</p>	Full Governing body to be made aware.
	EVC and EVC policy	<p>EVC (Educational visit Co-ordinator) – Presentation</p> <p>Pauline took the committee through the purpose and Educational advantages of external visits. The members of the committee were asked to give their views on the advantages and risks involved in school trips. The process and checks were explained.</p>	John B to be the link Governor for School visits – Governing body to informed at next meeting in January.
	Race and Gender Equality policy	<p>Nick to arrange a meeting with Mel and Pauline to bring this to a conclusion.</p>	Put on the agenda for the next meeting of the Curriculum and Policy subcommittee.
	Items for next agenda	<p>Those policies due for review in the Spring term</p> <p>Invitation to Teachers (Ruth and Mel?) who are undertaking Research to present to the sub committee</p>	<p>Pauline</p> <p>Pauline</p>
	Date for next meeting :	Thursday 6 th February 2014 at 14.00	

Thank You
Patricia