



We can and we will'

GLEBE PRIMARY SCHOOL

Curriculum Sub Committee Minutes

Date: Tuesday 30th September 2014

Members:, Mr J Buckingham, Mr Alford, Mrs N Ross, Mrs P Swindells, Mr T Porter, Mrs P Marks

Apologies:

Agenda item		Action
Minutes of Meeting June 2014	Approved	
Policies	1. <i>Whole school pay</i>	
Question:	<i>Who is on the Personnel Committee? Who has access to the pay review report?</i>	<i>NA to create an anonymous summary sheet for Governors regarding teachers' pay.: % of teachers at each pay scale %of teachers who me their targets</i>
Answer:	<i>John, Nick and Patricia.Process: each Senior Leader passes the review form to NA NA decides whether that member of staff deserves a pay increase. PM mad MP keep teacher evidence files which supplement any information needed to help finalise any decision made.</i>	
Question:	<i>Can the Committee have access to those reports?</i>	
Answer:	<i>No because of confidentiality</i>	
Question:	<i>How will we ensure there is always appropriate funding to cover the salaries s they go up each year?</i>	
Answer:	<i>As we enrol more children we are paid money. We rely on school numbers. It is good to have a mix of experienced and non experienced staff as long as support is in place.</i>	
Question:	<i>How is maternity leave funded?</i>	
Answer:	<i>We pay into an insurance scheme which provides 70% of the cost of cover . We receive it when the member of staff returns to work.</i>	
Question:	<i>Who does HT performance and pay?</i>	
Answer:	<i>School SIP and John</i>	
	<i>Changes completed and policy reviewed</i>	
	1. <i>Behaviour Policy</i> <i>Changes completed and policy reviewed</i>	PM put Behaviour Matrix in Governors Room

<p>Reconstitution of the Governing Body JB</p>	<p>JB recommended a timetable be worked out to cover the event of Governors' leaving. What skills have the Governors got? PS feedback from Governors Mark:</p> <ul style="list-style-type: none"> • Overall we have a strong covering of skills across the GB. • We have everything covered. • Some Gobs need help in some areas • JB: The newest Gobs are probably those who need the greatest input. • PS asked for more knowledge on SEN • PS Commitment to improve was the strongest section. • NA We are a little thin on the ground with regard to current Parent Gobs. • NR: anyone wishing to stand must have all the facts so that they are clear about what the role entails and what it doesn't entail. • JB to propose the work needed to Reconstitute the Gov Body recommend a chair and vice chair . • Timed agendas were reintroduced. 	<p>JB and PS to make a general summary of the weakest section ; Knowing your School and Community</p> <p>PS to put a proforma together detailing expectation of a Governor to provide greater clarity.</p> <p>JB to consult with Angela with regard to what we actually need on the Gov Body eg Teacher/ non teacher etc</p>
<p>Action Points from Governor Mark PS</p>	<ul style="list-style-type: none"> • We must highlight all Gobs questions in red • We must ensure we have a better record of the level of action taken after meetings • PS has summarised the action needed as per the Quality Mark action plan. • We need clear targets for the Gobs in the SDP- They must be visible and we must take account of succession planning. • 	<p>PS will send out the action plan. NA to research where Y6 children attend school after leaving Glebe and tell PS. SATS Results must be in the Gobs Report. Pen portrait from each Gov should also be in the report.</p>
<p>AOB NA</p>	<ul style="list-style-type: none"> • The children are struggling to get through their lunch in the allocated time. It would be far easier if we changed lunchtime : KS1 12- 1pm KS2 12.30pm -1.30pm Other schools have done this successfully. This was agreed. 	
<p>Date for next meeting :</p>	<p>Tuesday 25th November 2014</p>	

Thank You
Pauline