



'We can and we will'

Glebe Primary School – Cycling/Scooter Agreement

While Glebe Primary School wishes to encourage an increase in the number of pupils cycling to school, the decision as to whether your child is competent to negotiate any hazards they may encounter on the route from home to school and back must be yours and yours alone.

Glebe Primary School does not accept liability for any consequences of that decision.

If you wish your son or daughter to cycle to school, would you please read the following agreement and then complete the form below. Parents are advised to take out appropriate insurance cover as the school's insurance does not cover loss or damage to bicycles and related equipment or personal injury.

Conditions for Cycling to School

Our Cycle to School Scheme is open to all children who attend Glebe Primary School and Nursery.

Children in Nursery, Reception and Years 1 to 6 may bring their bicycle or scooter to school and leave it on the school premises if an adult member of their family (normally a parent or grandparent) walks or cycles to and from school with them. **Children in Year 5 and 6 may cycle to school, unaccompanied, but we would normally expect the children to have passed the level 2 proficiency test. Children may not travel to school, unaccompanied, on a scooter**

Parents must assure themselves that their child is a competent cyclist and all travel to and from school is at the risk of the parent/child. The school cannot take any responsibility.

Children and parents cycling to school must comply with the Highway Code and local

bylaws.

Children and parents must ride their bikes safely and with consideration for others

Parents are responsible for deciding on a safe route from home to school.

Cycle must be of an appropriate size and type.

Parents must ensure that their child's bike is regularly maintained.

A daily check should include:

- ☐ ☐ both brakes working,
- ☐ ☐ tyres pumped up, and wheels not wobbling
- ☐ ☐ handle bars and saddle are straight and tight
- ☐ ☐ front and back reflectors are in place
- ☐ ☐ both lights are working (if applicable)

Children must wear high visibility clothing on top of their school uniform.

Cycle helmets must be worn at all times while the child is riding the bicycle or scooter

Children must not cycle to school if they have to carry additional equipment that cannot be carried in appropriate panniers or a small rucksack.

Cycling is not permitted anywhere on school premises. Children and adults should dismount at the school gates and walk their bikes or scooters to the cycle shelter.

The adult family member must accompany the child to the cycle storage area and ensure that the cycle/scooter is left appropriately secured (locked) and take their child's cycle helmet home with them (helmets may be left in the children's classroom or cloakroom area at parents own risk). Parents are responsible for providing an appropriate lock – ideally this should be a combination lock to avoid the possibility of lost keys. A record should be kept of the combination and children cycling independently must know how to operate their lock independently.

The school will:

Provide appropriate storage for bicycles/scooters

Make every effort to keep the cycles or scooters safe

Issue a school cycle permit to pupils whose family enter into the Cycle to School Agreement which the school reserves the right to revoke this permit at anytime.

Glebe Primary School Cycle to School Permit

Name of Pupil.....

Date of Birth.....Class

Cycle serial no.....Cycle make.....

Model.....Cycle colour.....

Features.....

I have read, understood and accept the above conditions and request permission for my child

.....(name)

to be given access to cycle parking at the school.

In signing this agreement I understand that the school cannot accept any liability if my child's bicycle or scooter is stolen or damaged. I also understand that if my child is cycling to school by themselves or accompanied that the school cannot take any responsibility or liability for any injuries sustained or damage to the cycles while en route to and from the school.

I also understand that demand for places may be greater than the number of places available. Therefore permits are normally only issued for a maximum period of 8 school weeks (not including holidays). A proportion of pods will be made available for both pupils cycling independently and those accompanied by an adult (this will normally be a 50/50 split but may vary if demand necessitates).

Signed..... Date.....

Parent/Guardian

Cycle permit issued by..... Date.....

Permit start date: Finish date:

Headteacher