

GLEBE PRIMARY SCHOOL

Minutes of the Full Governing Body Meeting Held at Glebe Primary School, Sussex Road, Ickenham on Thursday 19th September 2019 – 18:30pm

Mr J Buckingham (Chair)
Mrs P Swindells (Vice Chair)

Mrs M Penney (ex-officio)	Ms H Poole
Miss J Brown *	Mrs N Ross
Mrs J Campbell	Miss K Rhodes *
Mr R Everett *	Dr S Tempest ^
Miss J Griffiths	Mr S Youens
Mr P Niznik	
	Mrs T Connick (Clerk)



* Denotes apologies received ^ Denotes associate member
+ Denotes member absent ~ Denotes member late

Action

2824	Apologies / Guests Apologies received from Julie Brown, Rob Everett and Katie Rhodes as stated above.	
2825	Minutes of the last meeting Agreed no amendments.	
2826	Matters Arising <u>Election of Chair and Vice Chair for this academic year.</u> SY nominated JB, PN seconded this - SY nominated PS, JC seconded this. JB and PS accepted the roles of Chair and Vice Chair respectively.	Clerk
2827	Matters for any other business New governor.	
2828	Headteachers Report - distributed via email prior to meeting. <u>Areas Covered in the Report</u> SEE APPENDICES 1. <u>Question and Answer Session - based on report content</u> No questions submitted. <u>Additions to questions and answers already supplied by MP</u> - MP stated that the visit she undertook to Heathrow Primary was good, it gave a helpful insight into working practice at another school. - NQT's have all undergone classroom observations this week. - Natasha Copley (LSA) has been on long term sick since summer holidays, governors to send a card. - Nursery currently has a waiting list of 24 pupils. - 12/11/19 Open morning MP asked for governors willing to volunteer. - 6/01/20 Inset, new Ofsted framework – staff and governor evaluation team day.	JB

2829	<p>SLS Lettings</p> <p>SY has liaised at length with SLS and all governors regarding the lettings contract.</p> <p>Numerous emails sent between the GB and discussion tonight focused on ensuring that the contract is the correct fit for Glebe and we are not just left with standard clauses.</p> <p>Decision to form working party, SY PN JBR and ABU.</p>	SY PN JBR
2830	<p>GDPR – rolling item to ensure compliance.</p> <p>None.</p>	
2831	<p>Finance Report – distributed via email prior to meeting.</p> <p>Finance to meet 23.09.19</p> <p>SLS lettings discussed in main meeting.</p>	
2832	<p>Academy Status - Rolling item.</p> <p>Further information distributed via email - Part 2 confidential.</p>	
2833	<p>Governor Mark</p> <p>PS has written up written up notes from the Governors training session 16.07.19.</p> <p>ST and PS are working on a strategic plan.</p>	PS/ST
2834	<p>Working Parties</p> <p>SLS lettings – SY, PN, JBR, ABU to convene a working party.</p>	PN
2835	<p>Governor Training.</p> <p>NR – visual impairment workshop.</p>	
2836	<p>Sub Committees</p> <p>Personnel still to meet before end of academic year.</p>	
2837	<p>Link Governors</p> <p>Clerk to distribute list, 2019/20</p> <p>JC meeting with ST for PP handover.</p>	
2838	<p>Adopted Governors</p> <p>Clerk to distribute list, 2019/20</p>	
2839	<p>Agenda items for the next meeting</p> <ul style="list-style-type: none"> - Data (January meeting) - School lettings - Business interest declaration forms 	Clerk
2840	<p>Dates for Future Meetings</p> <p>Thursday 14th November 2019 Thursday 23rd January 2020.</p> <p>Thursday 12th March 2020 Thursday 7th May 2020.</p> <p>Thursday 2nd July 2020.</p>	

2841	<p>Any Other Business</p> <p>JB, PS and MP had met with Susan Owen-Thursfield who had declared an interest in becoming a co-opted governor at Glebe. After an application process their recommendation was that that the GB accept her, RECOMMENDATION ACCEPTED.</p>	Clerk
	Meeting closed at 21:34 pm	

I agree that this is a true and accurate record of the meeting dated above:

Signature: _____

(Chair of Governors)

Date: _____

Appendices 1.



**Head Teacher's
Report to
Governors
Thursday 19th September 2019**

School Context

Inclusion News

Staffing

Data

School Development & Monitoring

Safeguarding, Social Care & Pastoral Updates

Complaints

Exclusions

Additional Documents Circulated

None.