



*'We can and we will'*

## **GLEBE PRIMARY SCHOOL**

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15<sup>th</sup> June 2020

Re: Parent Permits

We have spoken with the Local Authority parking team and they have informed us that we have been allocated 80 permits again for next academic year (September '20-July 2021).

The criteria (distance from the parental home) has been kept the same as in previous years as the subcommittee of the Governing Body still believe it is both the most practical and fairest system.

It has always been very important to us that the system adopted must be completely transparent and be completely equal for all parents who chose to apply. It must therefore not favour any one parent over another. We are very aware of the strong views held by parents on this subject and our members have talked at length to many parents in the past to listen to their views. We have further very clearly communicated these views to the Local Authority.

Please note: Parents who currently have a parent parking permit will need to re-apply if they wish to be considered as you will not be automatically be put forward. It may also be the case that parents who were allocated one last year who met the criteria on distance may not get one this year as other families who have joined the school during this year may meet the criteria ahead of them. To give you some context, last year the 'closest' distance that was allocated was over 2 miles between home and school.

Due to current pandemic, the application process is a little different to previous years:

- 1) This year's application form will be sent to all parents via email.
- 2) If you think you may be eligible (i.e. live a significant distance from the school), please complete the form electronically and send it to Mr Phillip Niznik, one of our parent Governors at: [pniznik@glebeprimary.org](mailto:pniznik@glebeprimary.org) by Friday 26<sup>th</sup> June. *There is no need to sign the form electronically as successful applicants can do this on a hard copy towards the end of the process.*

- 3) After the closing date, permits will be allocated based on distance furthest from the school.
- 4) Successful applicants will be notified via email by Monday 6<sup>th</sup> July and the school will validate those forms. **If you have not heard by 16:00 on Monday 6<sup>th</sup> July, your application has not been successful.**
- 5) Successful applicants must collect their validated form from the school office on Friday 10<sup>th</sup> July and times will be sent out according to alphabet to reduce the numbers of parents coming into school at any given time.
- 6) Successful applicants are then responsible for forwarding their application form and £20 payment to the Local Authority.

We hope that successful applicants will find these permits beneficial.

Governing Body Working Party

