Glebe Primary School



We can and we will' Calculation Policy LKS2

Mental and Written calculations

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Mission Statement:

At Glebe School we believe in an ethos that values the whole child. We strive to enable all children to achieve their full potential academically, socially and emotionally.

Introduction:

At Glebe Primary School, children are introduced to the process of calculation through practical, oral, and mental activities. As children begin to understand the underlying ideas, they develop ways of recording to support their thinking. Over time, children learn how to use models and images (such as empty number lines) to support the mental and informal written calculations. As children's mental methods are strengthened and refined, so too are their informal written methods. These methods become more efficient and succinct and lead to efficient written methods that can be used more generally.

The range of methods taught are designed to enable children to:

- Become confident, independent and efficient in their calculations;
- Choose the appropriate operation and methods (from a variety of mental and written methods) rather than rely on formal written methods for all calculations;
- To solve a particular calculation;
- Develop strategies for checking accuracy i.e using the inverse to check their answers.

At whatever stage in their learning, and whatever method is being used, it must still be underpinned by a secure and appropriate knowledge of number facts, along with the mental skills that are needed to carry out the process and judge if was successful.

The overall aim is that when children leave primary school they:

- Have a secure knowledge of number facts and a good understanding of the four operations;
- Are able to use this knowledge and understanding to carry out calculations mentally and apply general strategies to special cases involving bigger numbers;
- Make use of diagrams and informal notes to help record steps and multi-step answers; when using mental methods, that generate more information than can be kept in their heads.
- Have an efficient, reliable, compact written method, for each operation, that children can apply with confidence when undertaking calculations that they cannot carry out mentally.

To add successfully, children need to be able to:

- Know the vocabulary which indicates addition: sum, total, greater, more etc.
- Recall addition pairs to 10 & 100 (such as 2 + 8 = 10 & 20 + 80 = 100);
- To add mentally a series of numbers (such as 5 + 8 + 4);
- Add multiples of 10 (such as 60 +70) or of 100 (600+ 700) using related addition facts (6 + 7) and their knowledge of place value;
- Partition two-digit & three-digit numbers, into multiples of 1, 10 and 100 in different ways.

To subtract successfully, children must be able to:

- Know the vocabulary which indicates subtraction: less, fewer, difference etc.
- Recall all addition and subtraction facts to 20 (such as 12 + 8 = 20);
- Subtract multiples of 10 (such as 160 -70) using related subtraction facts (16 7) and their knowledge of place value;
- Partition two-digit and three-digit numbers into 1s, 10s and 100s, in a number of different ways (such as partition 74 into 70 + 4 or 60 + 14)

To multiply successfully, children need to:

- Recall all multiplication facts to 12 x 12;
- Know the vocabulary which indicates multiplication: multiple, multiply, lots of, double, triple etc;
- Partition numbers into multiples of 1s, 10s and 100s;
- Work out products (such as 70 x 5, 70 x 50, 700 x 5) using the related fact (7 x 5) and their knowledge of place value;
- Add two or more single digits mentally;
- Recognise that multiplication is repeated addition;
- Add multiples of 10 or of 100 using related addition facts and their knowledge of place value;
- Add combination of decimal or larger whole numbers using formal written methods (the column method).

To divide successfully, children need to be able to:

- Understand the vocabulary which indicates division: share, groups, quotient, half, quarter etc;
- Understand the vocabulary of division (such as $18 \div 3 = 6$ 18 is the dividend, the 3 is the divisor & the 6 is quotient;
- Partition two-digit and three-digit numbers into multiples of 1s, 10s and 100s.
- Recall multiplication and division facts 12 x 12;
- Recognise multiples of one-digit numbers and divide multiples of 10 or 100 by a single numbers using their knowledge of division facts;
- Know how to find a remainder, working mentally for example to find the remainder when 48 is divided by 5.

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- Understand that multiplication and division are inverse operations;
- Understand division as repeated subtraction.

Reviewed: January 2022

To be reviewed: January 2024

CALCULATION PROGRESSION CHART Appendix 1

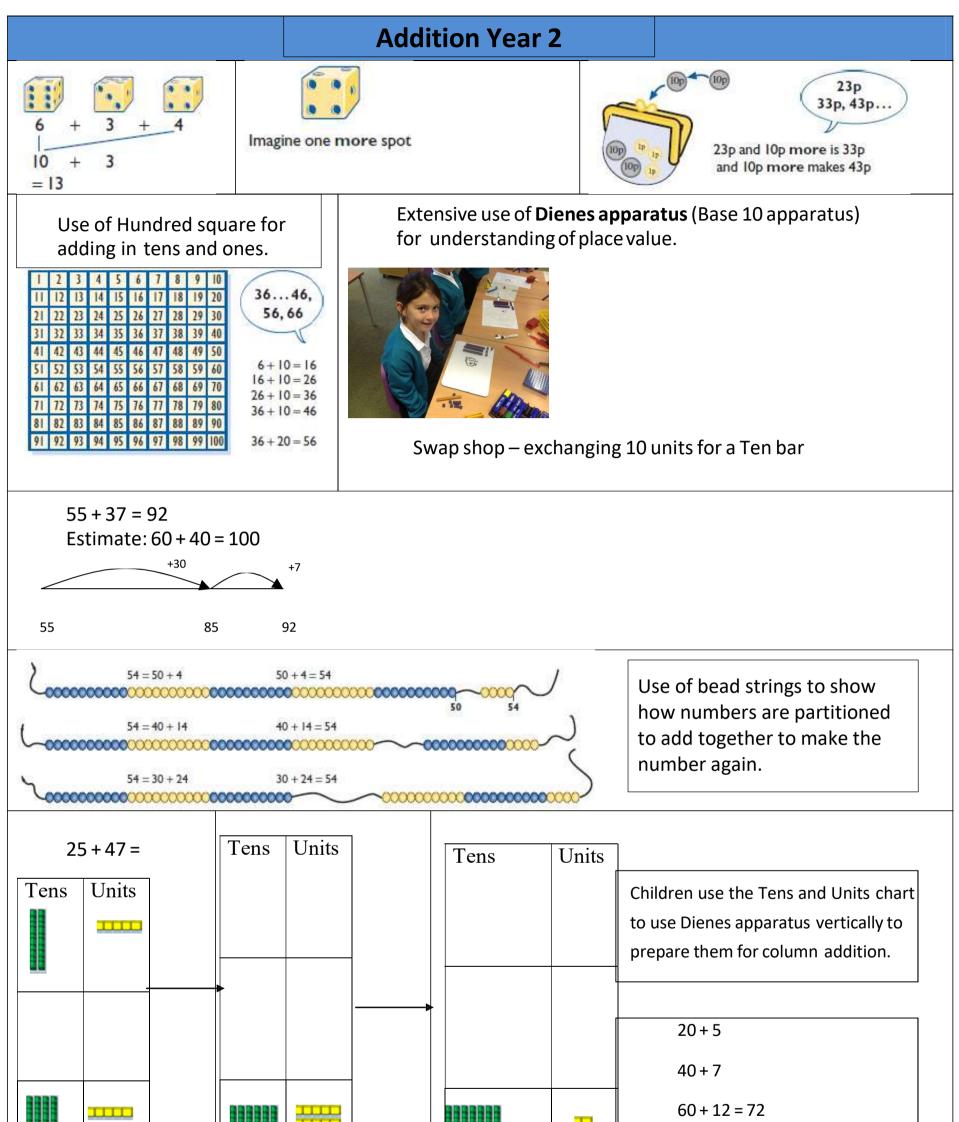
	Addition	Subtraction	Multiplication	Division
Year 1	 Using concrete objects and other models and images to understand addition. 	 Using concrete objects and other models and images to understand subtraction. 	 Using concrete objects to understand multiplication as "lots of" and as arrays (with teacher support). 	 Using concrete objects to understand division as sharing and grouping.
Year 2	 Using concrete objects and models and images including number lines for U+1s, TU+10s, U+U, TU+U (see mental calculation for further exemplification). Using Base 10 apparatus for TU + TU (beginning to set out in columns and recorded as expanded column addition). 	 Using concrete objects and other models and images including number lines for U- U, TU-U, TU - 10s (see mental calculation in the policy for further exemplification) 	 Using concrete objects and other models and images including arrays and number lines to multiply U x U and understand its relation to scaling including doubling. 	 Using concrete objects and other models and images including arrays and number lines to embed understanding of division as "grouping" and "sharing" and relate halving to dividing by 2.
Childre	en continue to learn using concrete r	esources and models and images in	Lower and Upper KS2 to help develo	p conceptual understanding
Year 3	 Consolidation of mental methods (see mental calculation in the policy for further exemplification). Expanded column addition for TU + TU, HTU + TU and HTU + HTU where necessary. 	 Consolidation of mental methods (see mental calculation in the policy for further exemplification). Expanded column subtraction with decomposition for HTU – TU and HTU – HTU where necessary. 	 Using concrete objects and other models and images including arrays and number lines to multiply and its relation to scaling. Consolidation of mental methods including using knowledge of number facts to 	 Consolidation of mental methods including using knowledge of number facts to derive related facts of TU ÷ U: For example, using 3 × 2 = 6 for 30 × 2 = 60 and 6 ÷ 3 = 2, and 60 ÷ 3 = 20. Use number lines to calculate TU ÷ U where appropriate
			derive related facts of TU x U : If $2 \times 3 = 6$ then $2 \times 30 = 60$.	(including remainders) by chunking on in groups of U.
Year 4	• Consolidation of mental methods (see mental calculation in the policy for further exemplification).	• Consolidation of mental methods (see mental calculation in the policy for further exemplification).	• Consolidation of mental methods (see mental calculation in the policy for further exemplification).	 Consolidation of mental methods (see mental calculation in the policy for further exemplification) Use number lines to calculate
	 Formal- Compact column addition up to 4 digits. 	 Expanded column subtraction with decomposition up to 4 digits. 	 Grid multiplication (using arrays as starting point) for HTU x U and TU x U. Formal- Short multiplication for multiplying numbers up to 4 digits with U. 	TU÷U or HTU ÷U using chunks of 10 (chunking on using repeated addition).
Year 5	 Consolidation of mental methods (see mental calculation in the policy for further exemplification). Formal- Compact column addition including: Numbers up to 5 digits Same number of decimal places Different number of decimal places. 	 Consolidation of mental methods (see mental calculation in the policy for further exemplification). Formal- Compact column subtraction with decomposition for subtracting whole numbers and numbers with the same decimal places. 	 Consolidation of mental methods (see mental calculation in the policy for further exemplification). Consolidate grid method. Consolidate formal short multiplication. 	 Consolidation of mental methods (see mental calculation in the policy for further exemplification). Consolidate using number lines to chunk groups on a number line for TU÷U & now for HTU÷TU- chunking as repeated subtraction. Formal - Short division for TU ÷ U (Bus stop method) Calculations with no
				 "carrying" (e.g. 96 ÷ 3) Calculations with "carrying" (e.g. 72 ÷ 3) Calculations with "carrying" and remainders (e.g. 5309 ÷ 8) Remainders as fractions.
Year 6	 Consolidation of mental methods (see mental calculation in the policy for further exemplification). Formal- Compact column 	Consolidation of mental methods (see mental calculation in the policy for further exemplification). Formal- Compact column subtraction with decomposition to	 Consolidation of mental methods (see mental calculation in the policy for further exemplification). Formal- Short multiplication to 	 Consolidation of mental methods (see mental calculation in the policy for further exemplification) Formal method- Consolidate
	addition to add several numbers of increasing complexity including numbers with different number of decimal places.	subtract numbers of increasing complexity including numbers with different number of decimal places.	 multiply numbers with up to 2 decimal places by U. Long multiplication for 	short division bus stop method, with and without remainders as whole numbers, fractions, decimals.
			multiplying numbers up to 4 digits and numbers up to 2 decimal places by TU.	 Formal Long division with TU as divisors.

Progression of Challenge-in Calculations Appendix 2

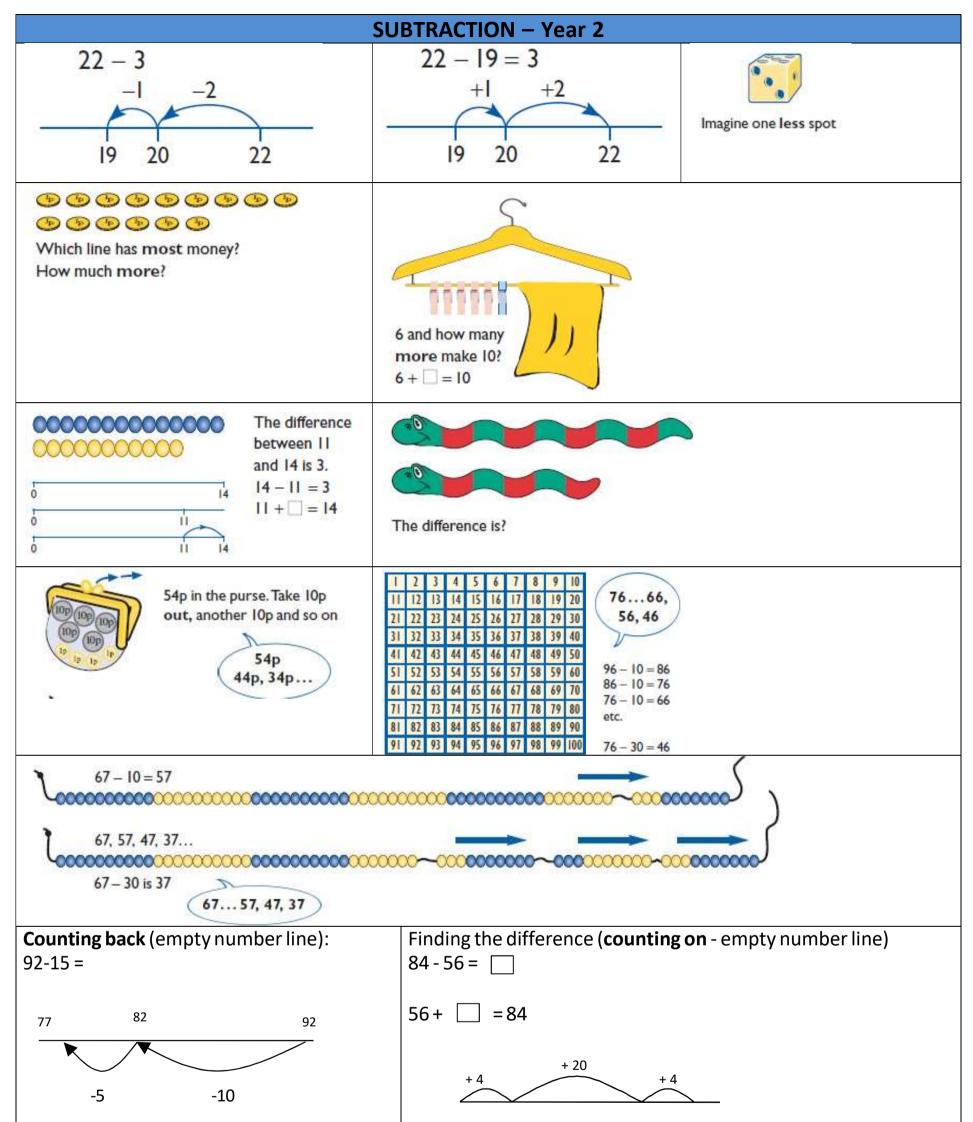
Addition	Subtraction	Multiplication	Division
Choice of method could be	Choice of method could be	Mental methods to be used	Mental methods to be used
mental or written (column	mental or written	where applicable.	where applicable.
addition) based on the	(decomposition) based on the		
calculation.	calculation.		
U + U - below 10 (5 + 4)	U - U below 10 (5 - 4)	ShortMultiplication	ShortDivision
U + U - crossing tens	TU – U below 20; not	Numbers that are 2 digits or	Numbers that are 2 digits, or
boundary (5 + 7)	crossing tens boundary (15 -	over multiplied by U (34 x 7;	over, divided by U with or
	4)	237 x 6; 5673 x 8 etc.)	without remainders (78 ÷ 6;
TU + U - below 20 (15 + 4)			126 ÷ 7; 674 ÷ 8; 5642 ÷ 3
	TU - U crossing tens	Numbers that have up to 2	etc.)
TU + U – crossing tens	boundary (15 – 8; 35 - 8)	decimal places multiplied by U	
boundary (35 + 8)		(34.7 x 6; 65.24 x 8 etc.)	Numbers that have up to 2
	TU - TU within tens		decimal places divided by U
TU + TU - within tens	boundary (37 - 14)	Long Multiplication	(34.2 ÷ 6; 65.28 ÷ 8 etc.)
boundary (23 + 34)	THE TH crossing tons		
TU + TU – crossing tens	TU - TU crossing tens boundary (46 – 28)	Numbers over 2 digits	Long Division
boundary (26 + 48)	boundary (40 – 28)	multiplied by TU (34 x 45;	
50011001 y (20 ° +0)	TU - TU crossing hundreds	456 x 23; 5643 x 34 etc.)	Numbers that are 3 digits or
TU + TU – crossing hundreds	boundary (105 - 17)		over divided by TU with or
boundary (78 + 34)		Numbers that have up to 2	without remainders (245 \div 21;
	HTU - TU within tens	decimal places (4.7 x 16;	3654 ÷ 35 etc.)
HTU + TU – within tens	boundary (138 - 25)	15.24 x 28 etc.)	
boundary (134 + 25)			
	HTU - TU crossing tens		
HTU + TU – crossing tens	boundary (265 - 58)		
boundary (235 + 68)			
	HTU - TU crossing hundreds		
HTU + TU – crossing	and tens boundary (265 – 78)		
hundreds boundary (483 +			
35)	HTU - HTU not crossing tens		
HTU + TU – crossing tens and	boundary (365 - 123)		
hundreds boundary (488	HTU - HTU crossing tens and		
+47)	hundreds boundary (414		
,	-126)		
HTU + HTU – crossing tens	, ,		
boundary (368 + 123)	Continue as above with		
	numbers that are 4 digits or		
HTU + HTU - crossing tens	over.		
and hundreds boundary (387			
+477)			
Introduce decimal numbers	Introduce decimal numbers	1	
where appropriate (see	where appropriate (see		
policy).	policy).		
• Add numbers with same	Subtract numbers with		
decimalplaces	same decimal places		
• Add as a set of the			
 Add numbers with different desimal places 	 Subtract numbers with different desimal places 		
different decimal places	different decimal places		

Year 2			
Number Bonds	Counting		
 recall and use addition and subtraction facts to 20 fluently, and derive and use related facts up to 100. 	 count in steps of 2, 3, 5 and 10 from 0, from any number, forward or backward. 		
Mental Calculations	Comparing Numbers		
 add and subtract numbers using concrete objects, pictorial representations, and mentally, including: oTU + 1; TU + 10; TU - 1; TU -10 TU + U; TU -U TU + TU (begin with largest number first e.g. change 23 + 36 to 36 + 23 and then calculate) oU + U + U (use number bonds to add first e.g. 3 + 5 + 7 = 10 + 5 = 15) Use known facts to and derive related facts up to 100 including: onumber pairs to 100 (If 3 + 7 = 10 then 30 + 70 = 100) oIf 7 + 5 = 12 then 37 + 5 = 42 oIf 15 + 10 = 25 then 15 + 9 = 24 oIf 35 - 10 = 25 then 35 - 9 = 26 Use knowledge of inverse to find missing numbers oE.g. -7 = 22 show that addition of two numbers can be done in any order (commutative) and subtraction of one number from another cannot. read, write and interpret mathematical statements involving addition (+), subtraction (-) and equals (=) signs (appears also in Written Calculation). 	 compare and order numbers from 0 up to 100; use , > and = signs 		
Written Calculations	Identifying, Representing and Estimating Numbers		
 read, write and interpret mathematical statements involving addition(+), subtraction(-) and equals (=) signs (appears also in Mental Calculation) 	 identify, represent and estimate numbers using different representations, including the number line. 		
Inverse Operations, Estimating and Checking	Reading and Writing Numbers		
 recognise and use the inverse relationship between addition and subtraction and use this to check calculations and solve missing number problems. 	 read and write numbers to at least 100 in numerals and in words. 		
Problem Solving	Understanding Place Value		
V			

- **solve problems** with addition and subtraction:
 - using concrete objects and pictorial representations, including those involving numbers, quantities and measures.
 - **applying**theirincreasingknowledge of mental and written methods.
 - solve simple problems in a practical context involving addition/subtraction of money of the same unit, including giving change (copied from Measurement).
- **recognise** the **place value** of each digit in a twodigit number (tens, ones).



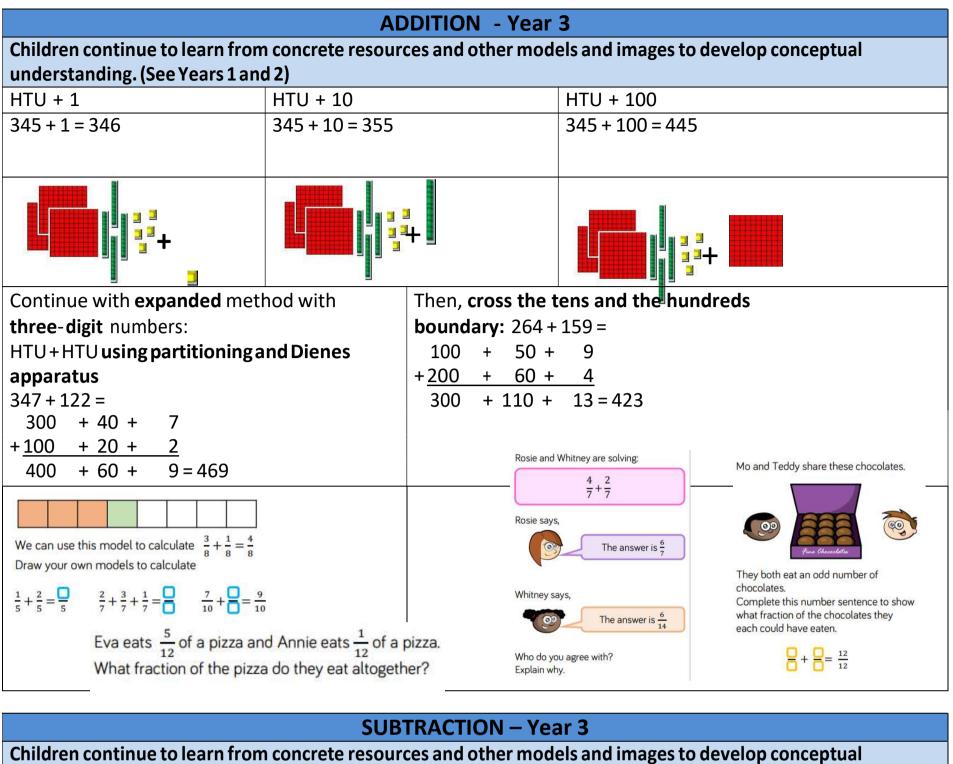
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56	60	80	84	

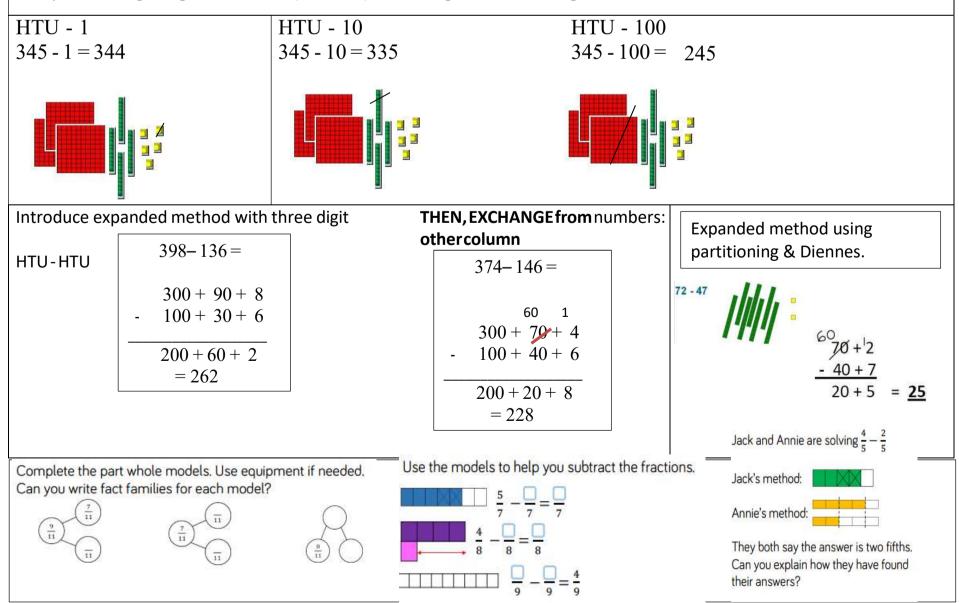
ADDITION AND SUBT	TRACTION Appendix 3
	ar3
Number Facts	Counting
 recall addition and subtraction facts to 20 fluently. 	 count from 0 in multiples of 4, 8, 50 and 100. find 10 on 100 more on loss than a given number.
 recall number pairs that total 100. recall number pairs that total 1000 (multiples of 	• find 10 or 100 more or less than a given number.
 recall number pairs that total 1000 (multiples of 100). 	
Mental Calculations	Comparing Numbers
 add and subtract numbers mentally, 	• compare and order numbers up to 1000.
including: o HTU + 1; HTU + 10; HTU + 100; HTU – 1; HTU -10; HTU - 100	
Consolidate:	
• Use known facts to and derive related facts up to	
1000 including:	
oIf 7 + 5 = 12, then 397 + 5 = 402	
(crossing 100's boundary)	
olf 95 + 10 = 105, then 95 + 9 = 104	
(crossing 100's boundary)	
$o \ If \ 205 - 10 = 195$, then $205 - 9 = 196$	
(crossing 100's boundary)	
 Use knowledge of doubles to derive related facts. o15 + 16 = 31 because 15 + 15 = 30 and 30 + 1= 31 	
• Number pairs that total 1000 (multiples of 10)	
o180 + 50 = 230 because 18 + 5 = 23	
o 180 – 50 = 130 because 18 – 5 = 13	
• Find the difference between two numbers, that are	
close to each other, by counting on using knowledge	
of inverse:	
67 -58 = 9 because 58 + 9 = 67	
 use knowledge of inverse to find missing numbers 	
 round to nearest pound and compensate: 	
o99p + 99p = £1 + £1 – 2p = £1.98	
 add & subtract fractions with the same denominator. 	
Written Calculations	Identifying, Representing and Estimating
 add and subtract numbers with up to three digits 	Numbers
 add and subtract numbers with up to three digits, using expanded column addition and subtraction. 	 identify, represent and estimate numbers using different representations.

Inverse Operations, Estimating and Checking Answers	Reading and Writing Numbers
 estimate the answer to a calculation and use inverse operations to check answers. 	 read and write numbers up to 1000 in numerals and in words. tell and write the time from an analogue clock, including using Roman numerals from I to XII, and 12-hour and 24-hour clocks.
Problem Solving	Understanding Place Value
 solve problems, including missing number problems, using number facts, place value, and more complex addition and subtraction. 	 recognise the place value of each digit in a three- digit number (hundreds, tens, ones).



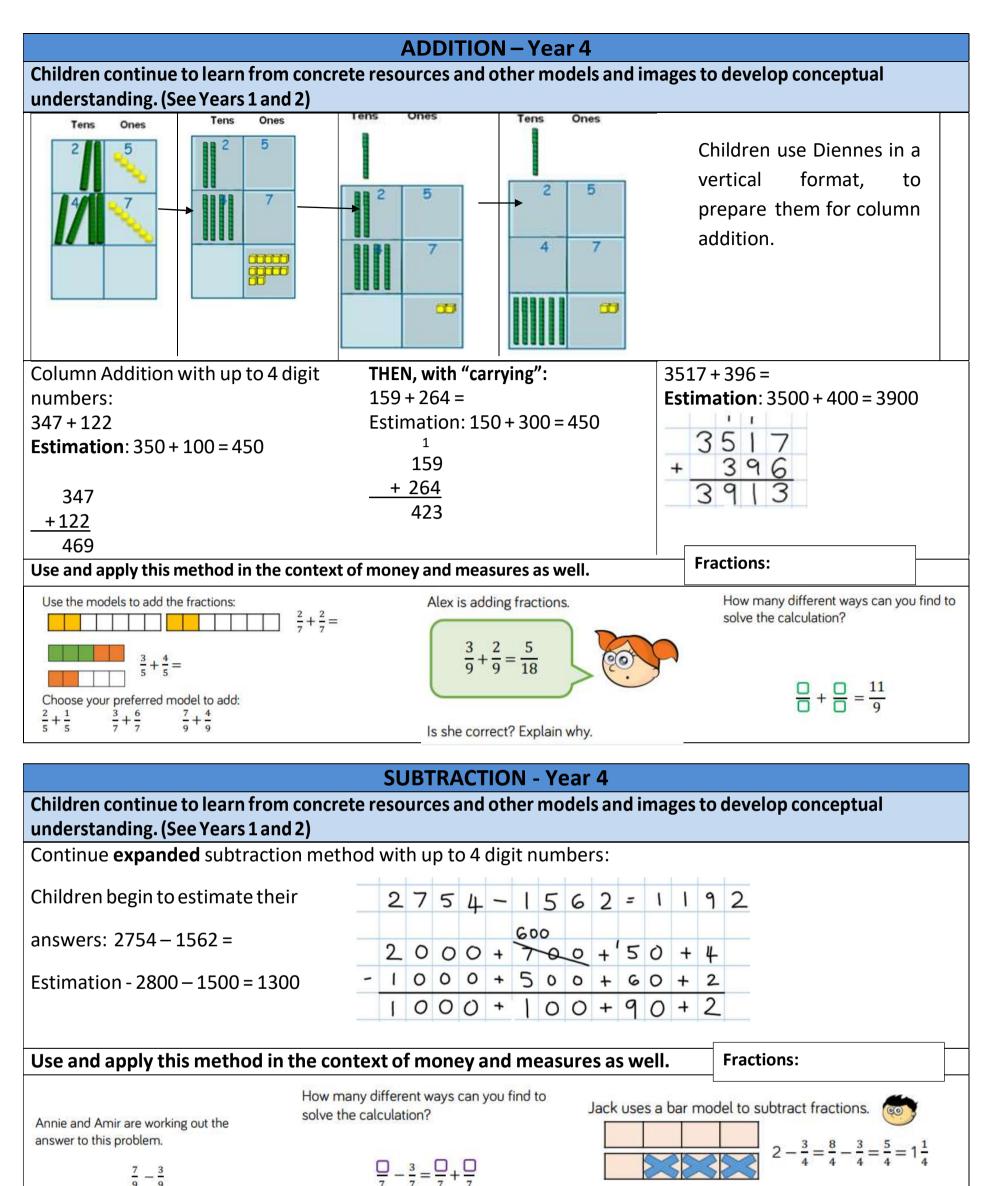
understanding. (See Years 1 and 2)

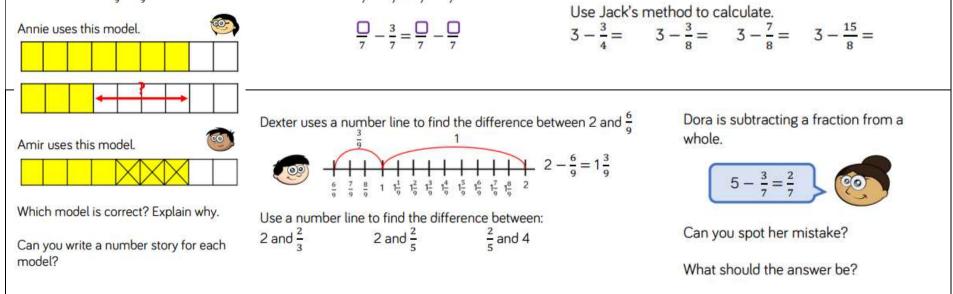
Recap calculating using number lines (as Year 2) – counting on and counting back.



ADDITION AND SUE	BTRACTION Appendix 4
	/ear 4
Number Facts	Counting
 recall addition and subtraction facts to 20 fluently (Year 1). recall number pairs that total 100 (Year 2). Recall number pairs that total 1000 (multiples of 100) (Year 3). 	 count backwards through zero to include negative numbers. count in multiples of 6, 7, 9, 25 and 1 000. find 1000 more or less than a given number
Mental Calculations	Comparing Numbers
 Consolidate: HTU + 1; HTU + 10; HTU + 100; HTU - 1; HTU -10; HTU - 100 Use known facts to and derive related facts up to 1000 including: If 7 + 5 = 12 then 397 + 5 = 402 (crossing 100s boundary) If 95 + 10 = 105 then 95 + 9 = 104 (crossing 100s boundary) If 205 - 10 = 195 then 205 - 9 = 196 (crossing 100s boundary) Use knowledge of doubles to derive related facts: o 23 + 24 = 47 because 23 + 23 = 46 and 46 + 1 = 47 Find the difference between two numbers that are close to each other by counting on/ using knowledge of inverse: E.g. What is 67 -58? 67 - 58 = 9 because 58 + 9 = 67 Use knowledge of inverse to find missing numbers. Round to nearest pound and compensate: f3.99 + f3.99 = f4 + f4 - 2p = f7.98 Add fractions, of the same denominator, when the answer will be greater than 1 (a mixed number). fraction from 1 Subtract a . 	 order and compare numbers beyond 1000. compare numbers with the same number of decimal places up to two decimal places (copied from Fractions). Use strips of paper to show equivalent fractions.
Written Calculations	Identifying, Representing and Estimating Numbers
 add and subtract numbers with up to 4 digits using the formal written methods of columnar addition and expanded column subtraction where appropriate. 	 identify, represent and estimate numbers using different representations. Investigate fractions greater than 1.
Inverse Operations, Estimating and Checking	Reading and Writing Numbers
Answers	
 estimate and use inverse operations to check answers to a calculation. 	 read Roman numerals to 100 (I to C) and know that over time, the numeral system changed to include the concept of zero and place value.
Problem Solving	Understanding Place Value
 solveaddition and subtraction two-step 	• recognise the place value of each digit in a four-digit

 solveaddition and subtraction two-step problems in contexts, deciding which operations and methods to use and why 	 recognise the place value of each digit in a four-digit number (thousands, hundreds, tens, and ones) find the effect of dividing a one- or two-digit number by 10 and 100, identifying the value of the digits in the answer as units, tenths and hundredths (copied from Fractions).
	Rounding
	 round any number to the nearest 10, 100 or 1000. round decimals with one decimal place to the nearest whole number (copied from Fractions).





MULTIPLICATIONANDDIVISION Appendix 5

Year 2

Multiplication and Division facts

- **count** in steps of **2**, **3**, **and 5 from 0**, and in tens from any number, forward or backward (copied from Number and Place Value).
- recall and use **multiplication and division facts for the 2, 5 and 10 multiplication tables**, including **recognising odd and even numbers.**
- Know that **doubling** is **multiplying by 2** and **halving** is **divided by 2**.
- I know significant doubles (eg 10 + 10, 50 + 50 =, 50p + 50p =) involving doubling multiples of 5 up to 50.

Mental Calculations

- show that **multiplication** of two numbers can be **done in any order** (commutative) and **division** of one number by another **cannot**.
- Find a half, a third and a quarter of an amount.

Written Calculations

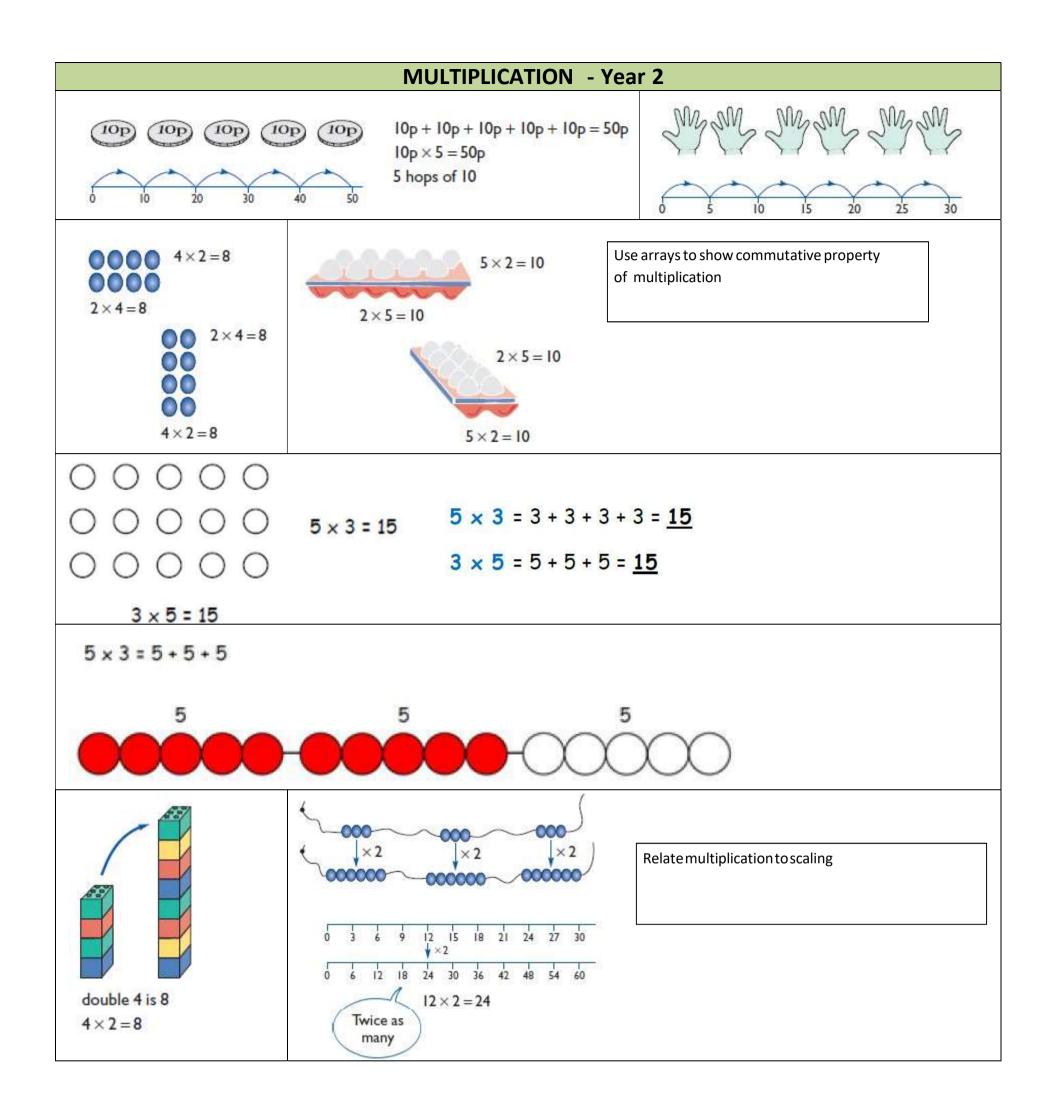
• calculate mathematical statements for multiplication and division within the multiplication tables and write them using the multiplication (×), division (÷) and equals (=) signs

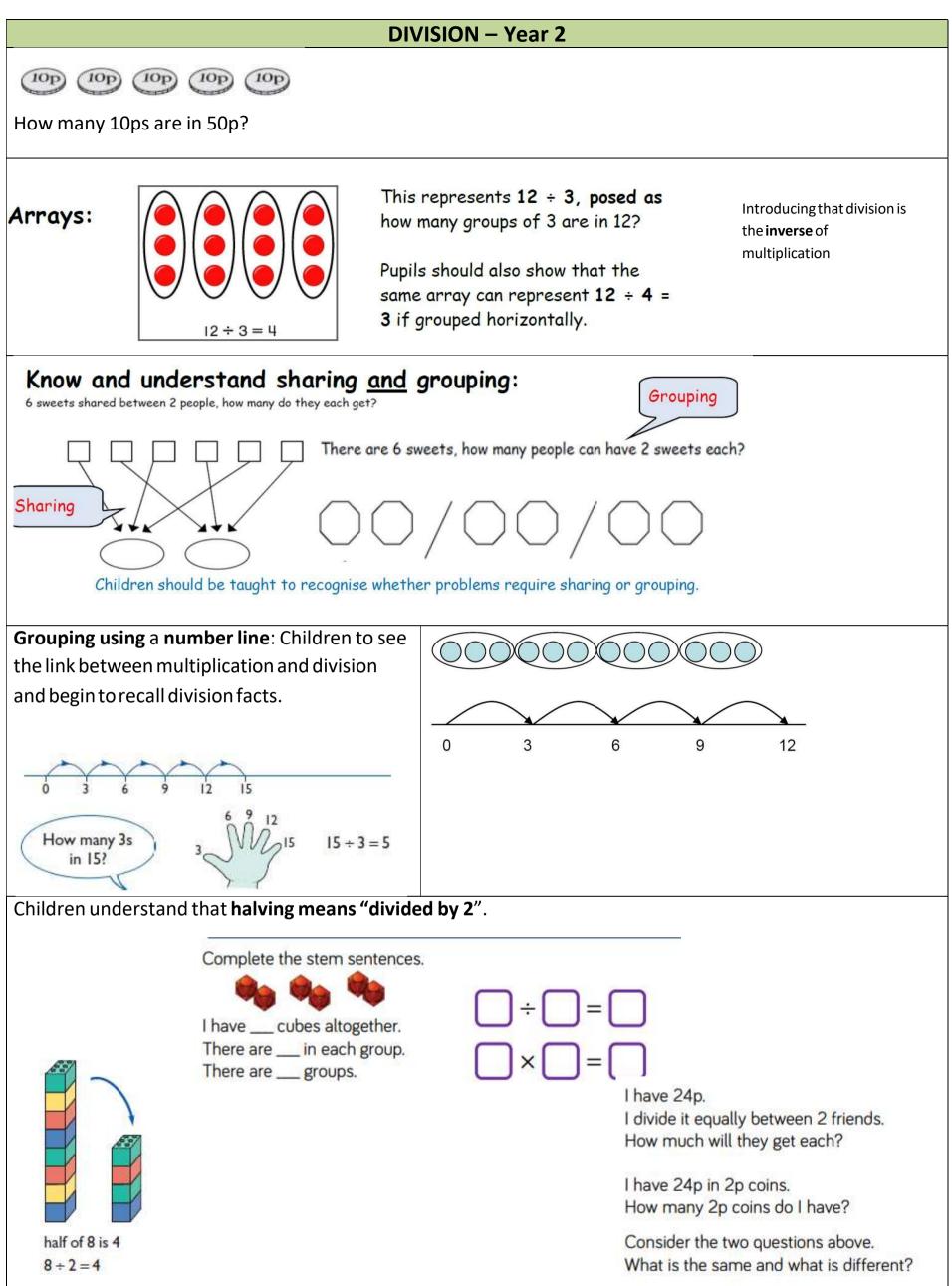
Inverse Operations, Estimating and Checking

• Understand that **division** is the **inverse** of multiplication.

Problem Solving

• solve problems involving multiplication and division, using: materials, arrays, repeated addition and multiplication and division facts, including problems in contexts.





MULTIPLICATION AND DIVISION Appendix 6

Year 3

Multiplication and Division facts

- count from 0 in multiples of 4, 8, 50 and 100 (copied from Number and Place Value).
- recall and use multiplication and division facts for the **3**, **4** and **8** multiplication tables.

Mental Calculations

- write and calculate **mathematical statements** for **multiplication** and division using the **multiplication tables** that they know, including for **TUxU**, using mental strategies.
 - Through **doubling & halving**, they connect the **2**, **4** and **8** multiplication tables. X 4 = x 2 x 2 or $\div 4 = \div 2 \div 2$.
 - Pupils develop efficient mental methods, for example, using **commutativity** and **associativity** (for example, $4 \times 12 \times 5 = 4 \times 5 \times 12 = 20 \times 12 = 240$)
 - Children use existing knowledge to find related facts:
 For example, using 3 × 2 = 6, 6 ÷ 3 = 2 and 2 = 6 ÷ 3 to derive related facts (for example, 30 × 2 = 60, 60 ÷ 3 = 20 and 20 = 60 ÷ 3).
- relate division to find finding fractions of amounts (for example 1/5 of 30 = 6) through using diagrams, concrete resources and bar models.

Written Calculations

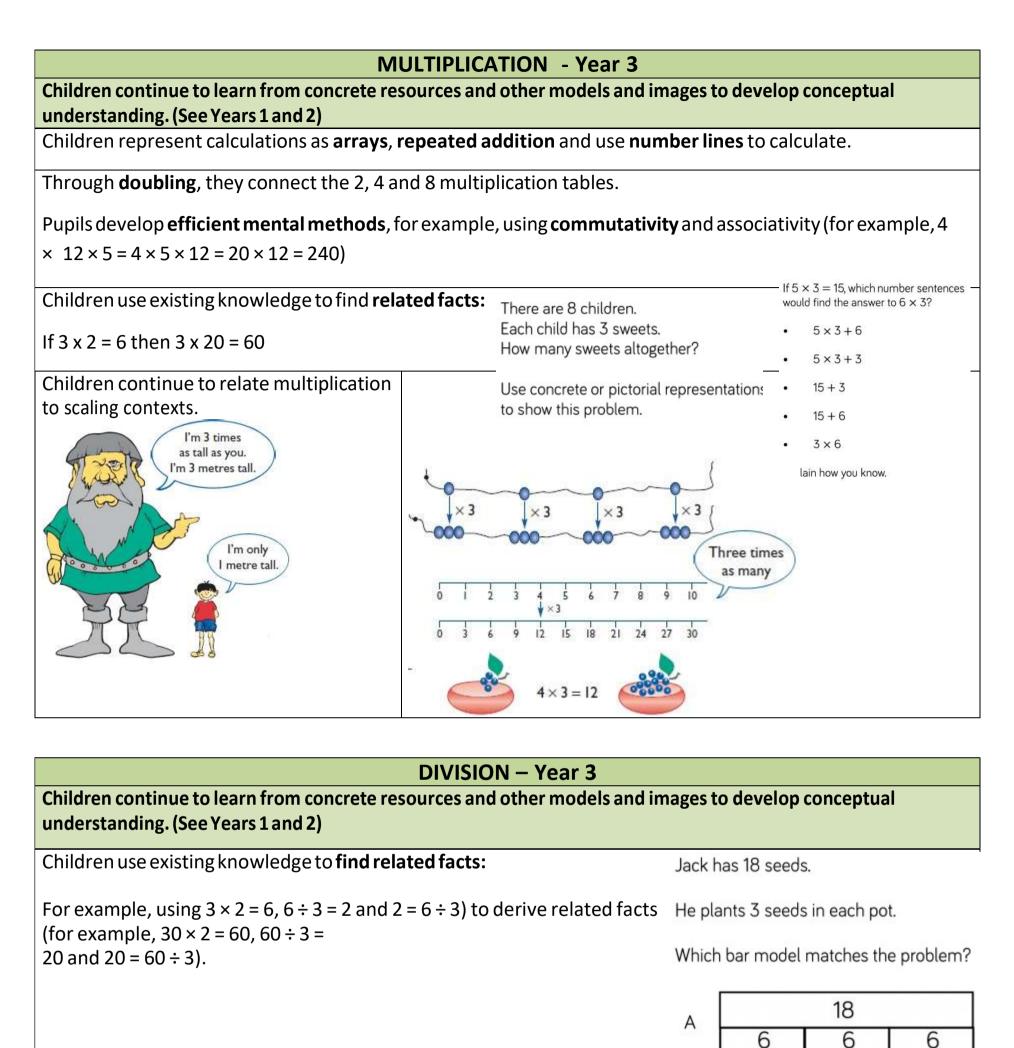
- write and calculate mathematical statements for multiplication and division using the multiplication tables that they know, including for TU x U, using mental methods- using related facts.
- Use **number lines to calculate TU** ÷ **U** where appropriate (including remainders) by asking "How many groups of U are in TU?" and **chunking** on in groups of **U** (inverse repeated addition).

Inverse Operations, Estimating and Checking

• estimate the answer to a calculation and use inverse operations to check answers.

Problem Solving

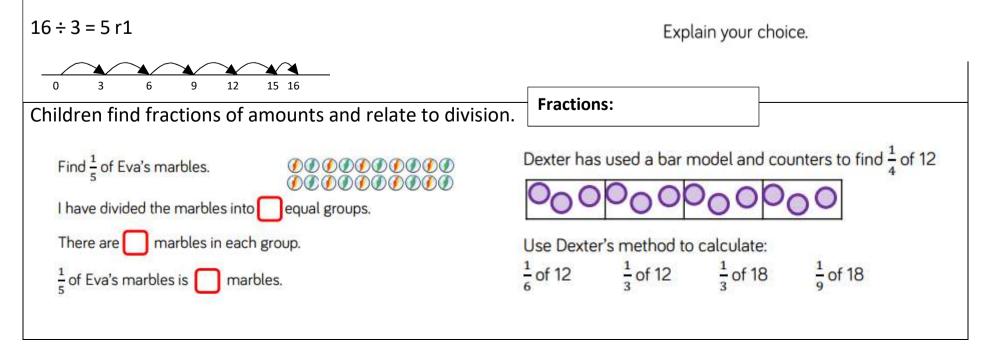
• solve problems, including **missing number** problems, involving multiplication and division, including positive **integer scaling problems** and correspondence problems (for example which n objects are connected to m objects?)



	L	0	
	_		
ind groups of numbers	ь		

Children continue to use number lines to f including remainders:

в



MULTIPLICATION AND DIVISION Appendix 6

Year 4

Multiplication and Division facts

- count in multiples of 6, 7, 9, 25 and 1000 (copied from Number and Place Value).
- recall multiplication and division facts for multiplication tables up to **12** × **12**.
- **Doubles** and **halves** of numbers up to 50.

Mental Calculations

- use place value, known and derived facts to multiply and divide mentally, including: multiplying by 0 and 1; dividing by 1; multiplying together three numbers.
- Recognise, and use, **factor pairs** and commutativity in mental calculations (appears also in Properties of Numbers).
- Understand the impact on place value when a number is **multiplied or divided by 10 and 100**
- Halve whole numbers including odd numbers.
- Consolidate that x 4 is doubling twice and introduce x8 is doubling three times & ÷ 4 is ÷2 twice, ÷8 is ÷2 three times.

Written Calculations

- Multiply TU and HTU by a U using grid method.
- Multiply HTU x U using **the grid method** then moving into **formal written methods.**

Properties of Numbers – Multiples, Factors, Primes, Square and Cube numbers

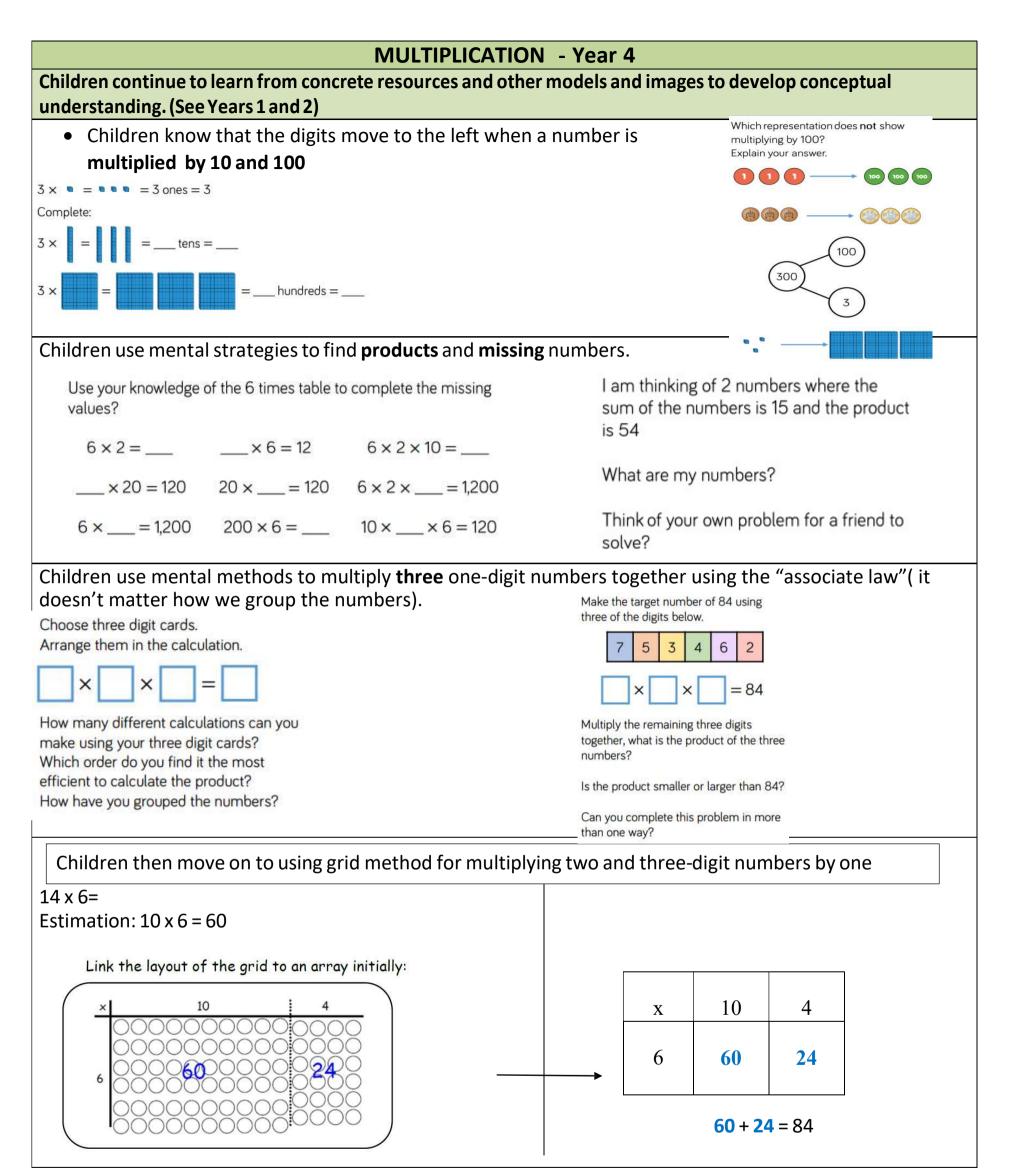
• Recognise and use **factor pairs** and commutativity in mental calculations (repeated).

Inverse Operations, Estimating and Checking

• Estimate and use inverse operations to check answers to a calculation.

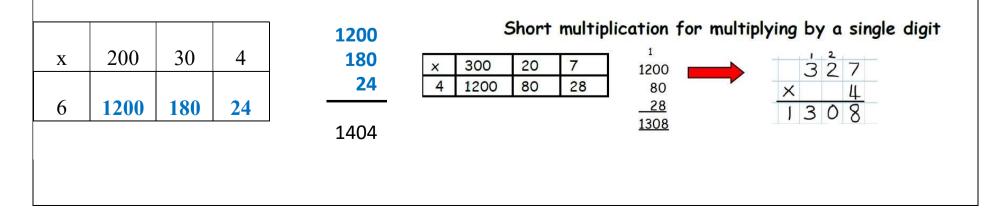
Problem Solving

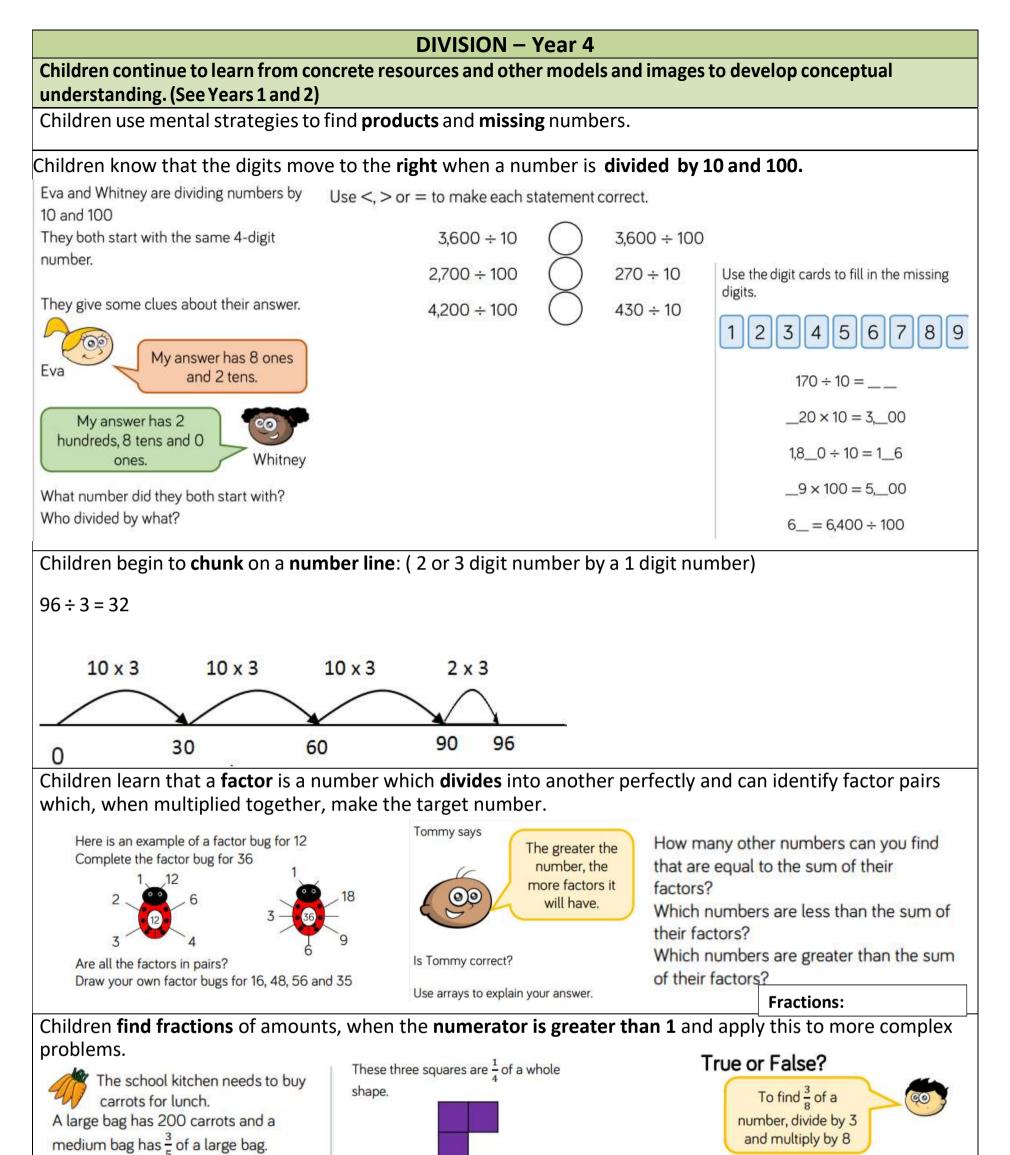
- solve problems involving **multiplying and adding**, including using the distributive law to multiply two digit numbers by one digit, integer scaling problems and harder correspondence problems such as n objects are connected to m objects.
- Solve area problems about rectangles.

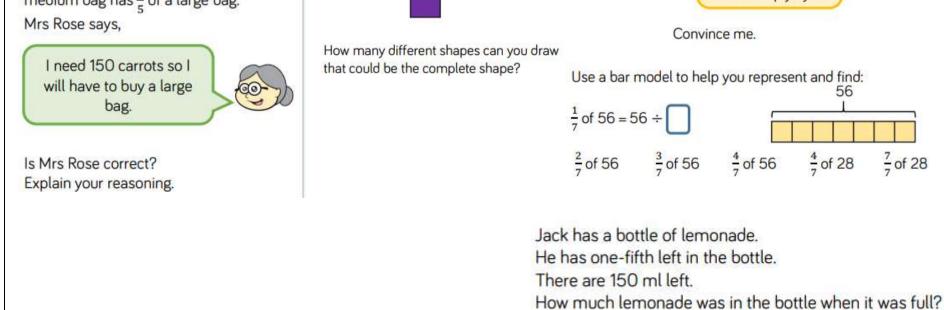


234 x 6 Estimation: 200 x 6 = 1200

200 + 180 + 24 = 1404 using column addition if necessary







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