

Dear Parents

October 2022

PARENTS' EVENING

I am pleased to tell you that we have arranged four open evenings when you will have the opportunity to meet your child's teacher. These will take place on:

- Monday 17 October (Nursery, Years 1, 3 & 5) 4.00 - 7.00 pm**
- Tuesday 18 October (Reception, Years 2, 4 & 6) 4.00 - 7.00 pm**
- Wednesday 19 October (Nursery, Years 1, 3 & 5) 4.30 - 7.30 pm**
- Thursday 20 October (Reception, Years 2, 4 & 6) 4.30 - 7.30 pm**

Nursery and Reception consultations will take place in the hall. All others will be held across two classrooms, as follows:

1A-2L, 1S-2F, 1C-2G, 3A-4R, 3ME-4J, 3I-4J, 5V-6K, 5G-6L, 5I-6C

Each teacher consultation will last for 10 minutes and you will be able to discuss the progress your child is making. As the teachers will have many parents to see during the evening, I would ask that you arrive promptly at your appointed time. Teachers will be unable to meet parents, during the evening, who have not made a prior appointment.

As many parents have more than one child at the school, teachers do liaise to ensure that, where possible, consultations for children from one family don't clash but are also within a reasonable time of each other. The final meetings of the evening will be scheduled for 15 minutes before the end.

If you would like an appointment with Mrs Connolly, SENCO, or Mr Dwyer, Teacher of the Deaf, please indicate below.

I would ask that you complete the slip below and return it to school **BY FRIDAY 14 OCTOBER** – appointments are allocated on a first come first served basis (early appointments tend to be very popular). Please also indicate if you have more than one child so the class teacher can take this into account, where possible, when allocating times.

I look forward to seeing many of you during these four evenings.

Yours sincerely

M Penney (Mrs)
Head Teacher

Pupil Name: _____ **Class:** _____

Please book an appointment on **Monday 17 October** (tick preferred times)

4.00pm – 4.30pm [] 4.30pm – 5.00pm [] 5.00pm – 5.30pm [] 5.30pm – 6.00pm [] 6.00pm – 6.45pm []

Please book an appointment on **Tuesday 18 October** at (tick preferred times)

4.00pm – 4.30pm [] 4.30pm – 5.00pm [] 5.00pm – 5.30pm [] 5.30pm – 6.00pm [] 6.00pm – 6.45pm []

Please book an appointment on **Wednesday 19 October** at (tick preferred times)

4.30pm – 5.00pm [] 5.00pm – 5.30pm [] 5.30pm – 6.00pm [] 6.00pm – 6.30pm [] 6.30pm -7.15pm []

Please book an appointment on **Thursday 20 October** at (tick preferred times)

4.30pm – 5.00pm [] 5.00pm – 5.30pm [] 5.30pm – 6.00pm [] 6.00pm – 6.30pm [] 6.30pm -7.15pm []

[] **Appointment with Mrs Connolly, SENCO**

[] **Appointment with Mr Dwyer, Teacher of the Deaf**

Other children within the school:

Name _____ Class _____ Name _____ Class _____

GLEBE PRIMARY SCHOOL - OPEN EVENING APPOINTMENT

NAME OF CHILD:

DATE:

TIME: