



Glebe Primary School

Head Teacher: Mrs M Penney MA, BA (Hons), PGCE

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12th October 2022

Dear Parent/Carer,

An easier way for you to make school payments

With immediate effect we will be using Online Payments on IRIS ParentMail – an online payment service which allows you to pay for school items quickly and easily on your smartphone, tablet or computer.

We will inform you about items you need to pay through IRIS ParentMail, and you will be able to pay electronically, using credit or debit cards as well as PayPal and PayPoint.

Breakfast Club bookings for next term will be available shortly. You may book up to midnight on the day before the session and you will now be able to cancel bookings yourself (up to midnight the day before). If you pay for Breakfast Club using Child Care vouchers you will still need to book via the School Office.

If you have an Android or Apple smartphone, we would highly recommend you download the free IRIS ParentMail App so that you can make easy, online payments on the go. To do this, simply search for "ParentMail" in your App store.

Please note, your bank statement will display either the 'Glebe Primary School' or 'IRISPAY', dependant on your payment method.

If you need any additional information or assistance, please use the help site: www.parentmail.co.uk/help/parenthelp/ or please contact the school office.

Yours sincerely

Mrs Penney
Head Teacher

