

GLEBE PRIMARY SCHOOL

Minutes of the Full Governing Body Meeting Glebe Primary School, Sussex Road, Ickenham 7th July 2022 – 18:30pm

Mr J Buckingham (Chair) *
Mrs P Swindells (Vice Chair)

Mrs M Penney (ex-officio)	Miss D Lubbers *
Miss J Brown	Mr P Niznik *
Mrs J Campbell	Mrs S Rai
Mrs R Collins	Miss K Rhodes ^
Ms L Dwyer	Mr R Shah
Mr R Everett	Mr S Youens
Miss J Griffiths ^	



* Denotes apologies received ^ Denotes associate member
+ Denotes member absent ~ Denotes member late

Action

3093	<p>Apologies John Buckingham Phil Niznik, Danique Lubbers</p>	
3094	<p>Minutes of the last meeting Agreed with no amendments.</p>	
3095	<p>Matters Arising None.</p>	
3096	<p>Matters for any other business Nomination for award Residential CFR (Consistent Financial Reporting) needs to be ratified</p>	
3097	<p>Headteacher's Report - <i>distributed via email prior to meeting.</i> <i>Questions sent in and answered</i></p> <p>Paul Wiggins Visit Good to be able to stand back and watch it. The subject leaders were really strong. They were really prepped with the learning walks and preparation for deep dives. Although the wording of the questioning was slightly different, than on our own (which was good) it was really similar and the staff were very consistent in their answers.</p> <p>Feedback given was individualised and development points shared but there weren't overall development points for us as a school. Classrooms were amazing; the behaviour was exemplary. The children were confident and able to talk about their learning. A TA shared the VR headsets with him. Year 5 children were doing phases of the moon with Oreos and spoke confidently about what they were doing.</p> <p>He spoke to the governors and asked quite challenging questions. He said it takes about 5 years for heads to take the school to where they want it to be and it's thoroughly their</p>	MP

	<p>own and that has happened. The practice was outstanding in his opinion and had improved from his last visit.</p> <p>There were challenging questions but we were prepared due to us being on learning walks. We were talking about the learning walks we have been on recently and the curriculum and also our curriculum and policy meetings. The way they are set up and organised and the way the curriculum is shared is very helpful; it gives us a great insight into the school - the teachers come and feedback to us about their subject areas so we know what happens and also they are more confident talking about it as they have regular practice. With the recent OFSTED framework, it is all about the consistency across the school which is great.</p> <p>The staff all pulled together. On the learning walks, with the governors present, it feels more important than if it was just us and they took it seriously which was really helpful.</p>	
3098	<p>Finance Report</p> <p><i>Procurement</i> We looked into providers for how the school communicates with parents and how we get money. We currently have a provider Jayne looked at about 6 providers They one we're with is the most expensive. They'd quoted for inclusion of breakfast club but another one hadn't included so we want to wait to have like for like comparisons.</p> <p><i>Do you look just at the price or the quality?</i> The one we think we're going with fits with the finance systems of the school right now. We have a set list of criteria. What can they offer us etc. They offer a way of booking parents' evenings which will help with workload. We haven't gone with the cheapest. But the cheapest provider charge for text messages in lumps if we sent out more than anticipated we could incur greater costs.</p> <p><i>CFR report-</i> Has been approved by the local authority. It's based on what has been agreed at finance. All surplus has all gone ont the building. No surprises. <i>Is the majority paid for?</i> Yes there is 1 payment left on completion during the summer holidays. We have agreed, as we can't access BACS anywhere else in school, they can have a cheque or wait until September- he chose a cheque but will wait to pay after the snagging.</p> <p><i>Funzone</i> We had to have negotiate a slight increase in rates to cover costs Funzone pay us for loan of the building. He is still the cheapest provider by a long way. His manager runs it really and there have been no issues with this. Funzone is still cheaper than the North of England.</p> <p><i>School led Tuition</i> We are likely to be returning some of the funding we have received. They give us £13.50 and then we have to top up the funding with £20 per child. It is after school and children have been tired so uptake hasn't been great.</p> <p>We haven't sent back the money yet but we will. They give us £13.50 an hour. However, the going rate is £20 for tutors. If we use LSAs, they have to have 11 weeks training, which costs, and it has to be done out of school hours which is another cost- this limits the number of children.</p>	MP & JBr

	<p>Will it have any bearing on what we're given next year?</p> <p>It was covid catch up so it probably won't be running next year . It was a real way of pushing the national tutoring programme but we wanted teachers who know the children really well, as did many other schools. It's also only PP children.</p> <p>Why can't they do it in school time?</p> <p>The government don't want it during lesson times as it's booster sessions rather than replacement. There was a suggestion of it being used in the Summer holidays but this didn't seem to go anywhere as I think they realised this wouldn't be particularly beneficial.</p>	
3099	<p>Academy Status</p> <p>As part of Primary Education forum we can speak to the Director of Education for Hillingdon. The LA are pushing good schools and outstanding to join MATS.</p> <p><i>Head shared pack with Governors so they could think of what MAT might look like.</i></p> <p>Within the LA there is nothing provided for new headteachers, nothing for the school improvement team from September. The Local Authority is not providing anything at the moment. They won't be able to form a trusts as not in the financial position to do so nor do they have someone who can lead it.</p> <p>There needs to be at least 3000 children. How do people get the accreditation to be an academy trust when they have no previous experience?</p> <p>Financially how does it work?</p> <p>LA take some money which could be used to go into a MAT instead but it wouldn't be a lot.</p> <p>We don't want to exhaust resources and take on schools that aren't as good. We don't want to be brought down.</p> <p>It's also hard for the head teachers. There's different agendas for secondary and primary schools. We would need to be with other primary schools. There's nothing, right now, that would benefit us at all.</p> <p>The 2 people organising are both chairs of trusts and maintained schools. They've said don't rush it- Think about it but nothing needs to happen now. The white paper has 16 notes (1 is 25 pages long). Each is attached to 1 of the chapters and 1 is on academisation. If you haven't already it would be good to read the paper and the link to the notes.</p> <p>Are the dfe are worried about academies being so separate?</p> <p>Fixing own curriculums and term dates won't be allowed any more. Trusts will have to align with maintained schools. The DfE want more decision making within trusts; there will be a "greater alignment" to reduce misconduct. Therefore, the reasons for joining a trust will no longer be there.</p> <p>In September, we may need a working party to look at the white paper. <i>All Governors to read the white paper ready</i></p> <p>Mel is mentoring new head at Hermitage so will have insight into the workings of an academy.</p>	MP & Chair
4000	Working Parties	PS

	<p>Governors' Mark Thanked everyone for hard work and sending it all in. Governors agreed to sending off. Probably in September / October an external advisor would come in and talk to the governors. We give them a tour of the school first and then we answer any questions they may have. It is a strong document. Hopefully we'll have accreditation 2023 which will help with OFSTED.</p> <p>Governor Award Mr Tee offers 1:1 and small group inclusion sessions- he does physical therapy, occupational therapy and pre-teaching. The participation from children with Special Educational Needs has dramatically improved and they are now starting to join extra curricular clubs because of the increased confidence they have. He went on school journey with very little notice. There was a concern with a child bed wetting. He stayed up to wake the child up to take him to the bathroom and then got up at dawn again to ensure that the child was ok. There were no accidents.</p> <p>In the absence of OT happening, he has made a significant impact. 1 child with downs was hunched over because of having no core strength and now is walking fully straight. Paul Wiggins was really impressed with the inclusive PE no other school offers this. Where is he from? Some of the governors have seen him work with the children and the relationship he had with them was wonderful. PSD. He is young but he has a lot of qualifications. He takes the children's support plans and works from that. All Governors agreed for him to have the award.</p>	MP
4001	<p>Governor Training JC When an inspector Calls- preparing for OFSTED. Helpful as hadn't been through the OFSTED process. There are some slides of some of the questions you might get asked. JC to share with governors Vice chair will circulate webinar list. If you can't attend, they will still send a pack of the slides and handouts. Do we get sent the training that's happening. Do we need to subscribe? Despo will send out the links (Mel has been sending out in absence). In the email, you need to scroll down. Hot topics is a good one as it's current.</p>	
4002	<p>Sub committees Nothing to report</p>	MP
4003	<p>Link governors Need to put a thank you into the staff newsletter for all of the hard work.</p>	Vice Chair
4004	<p>AOB 2nd September safe-guarding training and staff and governors together</p> <p>Anything we need to read in advance for the meeting? KCSIE part 1 What's our pitch for the 4 key areas?</p>	MP

The SIP needed to wait until we've had Paul Wiggins visit to put in any suggested development points.

We do need to practise with the children the sorts of questions like Paul Wiggins did about prior learning. He was able to assess knowledge by asking them questions like where would something go on a timeline; if the great fire of London is here and Florence Nightingale is here, where would you put this?

Paul asked us how do we know that standards in Writing, Reading and Maths have improved? That was easy to say: through learning walks, head teacher reports, C & P meetings, discussions with subject leaders, the list goes on.

Head will send out the good descriptors.

We can highlight those and look at evidence.

Governors' Recruitment Event

We're not in the market for any new governors. We could have a couple of more.

Funtimes

We were emailed a couple of weeks ago by Funtimes about hiring out the use of the hut. On the surface seemed like a good idea. They are normally in the scout hut.

Would this be temporary or permanent?

Temporarily with a view to be permanent. Hillingdon said we have space. The idea was to have pre school sessions and increase our numbers and increase our income. They need the space from 9:00am - 2:30pm so we can't have access to those rooms, they need parking spaces, they need exclusive use for at least an hour a day of an outside space, there is a safe guarding concern as it doesn't have its own entrance. Our children won't be benefiting enough.

How many children are there?

A fair few.

There would be parents coming on site at 2:30

After school club will need it from 3pm. They always leave it tidy.

Can they leave everything out? Where would they store everything?

We need it for music lessons, DT, interventions,

We also need to consider the reputational aspect as we will be attaching ourselves to them.

Governors agreed that this would not be of benefit and not.

School journey

Our current place have increased their prices to just under £500 without coaches. We are looking at PGL in Wiltshire. There is a video tour of what is provided. Jenny and Amanda will go and visit.

Coaches won't allow us to book now due to expected increases by then so we are looking at a considerable amount.

How many children didn't go?

16 but it's our first year as a 3 form entry. A few was covid related; separation anxiety. It wasn't financial; we paid for pp children, some parents felt their children just weren't mature enough.

Governors approved Jenny going and assessing the possible site.

Data

KS2 data was released on Tuesday. We already have our own EFYS and KS1 data, ... Have national averages from 2019 and current

	<p>Writing in KS1 isn't what we'd want this to be. The reading and maths are tests, writing is done through teacher judgements. We were focusing on the early reading such as the phonics as without this reading and writing can't progress.</p> <p>Actions plans are in place for year 3 to improve the writing. We've spoken to the year 2 teachers as to what to do next year. However, Paul said made the right decision as the phonics outstripped our previous results. OFSTED would want us to focus on early reading it was the right priority. We are way above the national averages in reading and maths. Maths took a hit after covid so we have focused on that and that has improved. For good levels of development it's difficult as there's not much guidance yet. It's vague but we want it to be honest and the year 1 teachers to focus on this.</p> <p><i>Multiplication check</i></p> <p>There are no thresholds this year. It is up to individual schools to decide. We have said that anything from 20/25 is deemed as expected standard. It's really tricky though as once you have done your answer you can't go back and change it. 4 children managed to log out so there's a big part of using the technology. We had practised but this will need to increase next year.</p> <p><i>Writing</i></p> <p>Writing in year 6 we're pleased with and the moderation went extremely well. It was an amazing experience. They agreed all of our levels apart from 2: they moved 1 up and 1 gds down. We are very happy with the data.</p> <p>In the guardian, they reported that reading, writing and maths combined nationally , was the lowest since 2017. Maths was down and spag from 2019 but reading increased by 1 %.</p> <p>Not a surprise really after covid.</p> <p>1 of our children with downs passed the phonic screening check which was an incredible achievement. 1 of our yr 6 SRP got GDS in SPAG even though he's losing his sight as well. We are really proud of this.</p> <p><i>Website</i></p> <p>Governors page -no link to us what should it be on there?</p> <p>Send a photograph to Jo and a couple of lines on why became governor and what role you have.</p> <p>We do a check on statutory information to be included.</p> <p>A lot of work has been done on the curriculum intent but consistency might need to be looked at across the different subject areas.</p>	PS
4005	<p>Link Governors</p> <p>Nothing to report.</p>	Chair
4006	<p>Any Other Business</p> <p>Last day of term Friday 22nd July. Hopefully, it will be outside like last year. It was lovely. Other business covered earlier in meeting.</p>	
4007	<p>Agenda items for the next meeting</p> <p>-</p>	

4008	<p>Dates for Future Meetings</p> <ul style="list-style-type: none"> - - dates for next year will be organised and distributed soon. 2 days inset 1st 2nd September 	Chair
	Meeting closed at 20:28pm	

I agree that this is a true and accurate record of the meeting dated above:

Signature: _____
(Chair of Governors)

Date: _____

Appendices 1



**Head Teacher's
Report to
Governors
Thursday 20 January 2022.**

School Context

SRP/Inclusion Reports for Governors

SRP Report

Inclusion Report

Covid Update

FOG Update

Safeguarding Update

Anti-Bullying Update

Complaints

Autumn Term Data

EYFS

KS1

KS2