

GLEBE PRIMARY SCHOOL

Minutes of the Full Governing Body Meeting Glebe Primary School, Sussex Road, Ickenham 22nd September 2022 – 18:30pm

Mr J Buckingham (Chair)
Mrs P Swindells (Vice Chair)

Mrs M Penney (ex-officio)	Mr P Niznik
Miss J Brown	Mrs S Rai *
Mrs J Campbell *	Miss K Rhodes ^
Mrs R Collins	Mr R Shah +
Ms L Dwyer	Mr S Youens
Miss J Griffiths ^	Mrs D Georgiou
Miss D Lubbers	



* Denotes apologies received ^ Denotes associate member
+ Denotes member absent ~ Denotes member late

		Action
4009	Apologies Jennifer Campbell, Sabrina Rai Rakesh Shah - Absent	Chair
4010	Election of Chair and Vice Chair Nominations for Chair and Vice Chair. Asked if John would consider standing for Chair. Nominated by Steve and seconded by Julie. Patricia nominated by John for Vice Chair and seconded by Louise. All Governors in agreement that John and Patricia would remain Chair and Vice Chair.	
4011	Approval of minutes from the last meeting Agreed with no amendments.	Chair
4012	Matters Arising None.	Chair
4013	Matters for any other business None.	Chair/ Clerk
4014	Start of Year items/reminders Business Declaration forms read and signed. Keeping children safe in education – documents sent online and signed to confirm received and read. Updates for the website, governors who have yet to complete this are to send in paragraph about themselves and photos in order to update the website. Governors who did not attend the safeguarding training on INSET day will be sent dates for further safeguarding training. Prevent Training – This can now be completed on the National College website, an online bank of webinars and can be found on: https://thenationalcollege.co.uk/hub/view/course/prevent-duty-2022 Katie has created logins for governors to complete prevent training and any other training needed.	Clerk
4015	Head teacher's Report - distributed via email prior to meeting. <i>Questions sent in and answered</i> <i>Census Day – School Meals</i>	MP

	<p>Parents to be informed about school meals on census day and to tell them how important it is for funding. Head to write to parents to inform them. Numbers are slowly increasing and kitchen staff are to check if increase is due to children who were getting free school meals in Year 2 are now paying in Year 3 or if the Reception intake for Free School Meals is higher? The quality of the food is good. Pantry do a special menu on census day, they would normally pick the most popular meals throughout the schools.</p> <p><i>Attendance</i> Patricia will be sending out a document to all governors to read on the government responsibility on attendance. It is schools'/governors responsibilities but it does not mention that it is parents' responsibility. Governors will need to ensure that they have read the document. Historically Ofsted will look at attendance, the majority of children do want to be here but holiday companies are still charging more during school holidays.</p> <p><i>Crib Sheet</i> Everyone is happy with the Crib Sheet (distributed via email prior to the meeting), highlighted shows the new school improvement and in bold shows what is needed to take the school to the next level. There are now 43 military families. We currently have a big waiting list for Year 2 and we are over our numbers as the school have to take EHC and Military children. Year 5 should be full w/c 26/09/2022 so the census should be good and showing higher numbers. Reception now currently 73, which is better than original number.</p> <p><i>School Journey</i> Further research for PGL for the new company raised higher safeguarding concerns, so we are currently staying with original plans and funding. There are now 69 children attending and 13 staying in school. Pupil Premium children will have help with funding so will be going on school journey. There will be a deadline set for children/parents to make the final decision about whether they wish to go or not, we will lock down numbers and work out cost to parents. It will be approximately £10 more so in order to make up the difference we will be fund raising. Jayne will be looking at coach and minibus prices.</p> <p><i>Swimming</i> Because of covid we now have to get two year groups through the National Curriculum. Children go every day for 2 weeks. The children loving it but it is disruptive to their work. It is currently costing £14,110 for 4 weeks of swimming. School could be looking into getting a marquee with pop up pool at the school but will need qualified teachers. We could pay to train teachers. Options of private schools but still have the cost of the coaches.</p>	
4016	<p>Finance Report Nothing to report as this has now been changed to 26/09/2022. Solar Panel in school has saved £40,000. Our energy prices would have been higher but are cheaper as we are generating our own.</p>	JBR
4017	<p>Academy Status Head to attend conference for Primary Forum and will report back. Local Authority are advising schools to look at their options and not run the risk of missing an opportunity as it is widely thought that this agenda will not change even if there is a change of Government, currently not a priority for the government, but there are still benefits of schools talking to each other.</p>	MP

	There is a document from the Department of Education - ‘The case for a fully trust-led system’, maintain versus MATs and how schools will benefit from sharing of staff, this will be sent to all governors by Patricia.	
4018	Working Parties <i>Governors’ Mark</i> Patricia sent off work to the University of Nottingham but they have withdrawn funding for Governors’ Mark, however, you are able to continue to use it as long as you want. They said that they would look over the information over the Summer and give comments but have heard nothing back. <i>Effective School Governance Award</i> Filled in details of the school and was informed that someone would be in touch but heard nothing back. Self-evaluation has been done. Disappointing but not a waste as will go in the Ofsted folder. <i>Skills Audit</i> Governors will receive in their inbox a skills audit form. This form will rate each governor against various skills. Skills that are used in private life, business and education. For example, knowledge of running a meeting – all meetings count, doesn’t have to be education based. This is to be completed and sent back to Patricia. The information will then be amalgamated. Red would mean that no-one has that skill, an area that would need training. Green would mean all ok. The information will be completely merged and will not be identified. If any governors would like further training please let John know.	PS MP
4019	Governor Training An email was sent to all governors, a booklet for all governor events for 2022-23 to complete any courses. The annual government report is to be sent to parents and we will need 3 things that impacted the school year: Learning walks, appointment of 3 governors, nursery building – supporting infrastructure expansion, staff government training, direction the school is taking.	Clerk
4020	Sub committees <i>Policy curriculum Meeting</i> Jerushia. Laura and Amanda, Numbers Stack impact children. Brand new intervention. Refresher training completed by Laura. There was a success in phonics, school expected a dip in phonics but got the very best phonics score. <i>Clicker 8 and Laptops</i> Danique’s partner had old laptops cleared and gifted to charities/schools. He gifted 30 laptops to Glebe but hoping to get 60 that fit the requirement of the school. The school currently has 19 and Jamie from IT will set them up and give them to classrooms/teachers. All Apps are installed on the iPad free of charge. These laptops have a positive impact on a child with downs syndrome, this was feedback from the support staff that this is working with the child. Thank you to Danique and her partner. <i>Dates for All Committees</i> A list of dates of all committees have been sent via email and listed below giving members a chance to attend. (but are unable to vote if visiting a committee).	MP
4021	Link governors ENGLISH Patricia Swindells MATHS Phil Niznik SCIENCE Sabrina Rai PSHE John Buckingham PUPIL PREMIUM Rakesh Shah WELBEING Jennifer Campbell ANTI BULLYING Rita Collins	Vice Chair

	<p>PREVENT Phil Niznik INCLUSION VACANT ICT Steve Youens SAFEGUARDING John Buckingham</p> <p>Inclusion will need a Link Governor. If any governors would like to shadow, meetings are open.</p>	
4022	Adopted Governors Attached	
4023	<p>Any other Business</p> <p>Banner on Fence. During Covid given funding for Drama Therapy. Funding to build relationship between child and old people's homes. They created videos for each other. The company gave money and are happy with what was done.</p>	Chair
4024	<p>Agenda items for the next meeting</p> <p>-</p>	
4025	<p>Dates for Future Meetings</p> <p><i>Full Governor Body Meeting</i> Thursday 24th November 2022 6:30pm Thursday 26th January 2023 6:30pm Thursday 16th March 2023 6:30pm Thursday 11th May 2023 6:30pm Thursday 6th July 2023 6:30pm</p> <p><i>Finance Meeting</i> Monday 26th September 2022 6:30pm Monday 21st November 2022 6:30pm Monday 23rd January 2023 6:30pm Monday 13th March 2023 6:30pm Monday 8th May 2023 6:30pm Monday 3rd July 2023 6:30pm</p> <p><i>Curriculum and Policy Meeting</i> Tuesday 11th October 2022 1:30pm Wednesday 7th December 2022 1:30pm Tuesday 7th February 2023 1:30pm Wednesday 22nd March 2023 1:30pm Tuesday 23rd May 2023 1:30pm Tuesday 11th July 2023 1:30pm</p>	Chair
	Meeting closed at	19:28

I agree that this is a true and accurate record of the meeting dated above:

Signature: _____
(Chair of Governors)

Date: _____