



Friends of Glebe School

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Registered Charity No: 1051677

Supporting our Children, Supporting our School

MINUTES OF THE FRIENDS OF GLEBE SCHOOL ANNUAL GENERAL MEETING
MONDAY 2nd OCTOBER 2023 AT GLEBE PRIMARY SCHOOL

ATTENDANCE

Donna Barcessat - Co Chairman	Anna HSV
Lis Aherne - Co Chairman	Natalie Haines
Danielle Au - Treasurer	Amrit Deoray
Maria Kouroushi - Secretary	Bhavika Chauhan
Melanie Penney - Head Teacher	Roula Abelali
Tom Young - Caretaker	Sona Matharu
Dylan Scourfield – Year 6 FOG Rep	Emma Scourfield
Sippos Vasile Lovedom	Jo Murray
Sam Herlihy	Clare Quickfall

ORDINARY BUSINESS

Item 1 - Welcome and apologies

- a) The Chairman opened the meeting and welcomed members. Tribute was paid to Mr Budden as a valued member of the team.

Action - Nil

Item 2 - Minutes of the last AGM

- a) The minutes of the last AGM dated 5th Oct 22 were accepted as a true and accurate record of events.

Action - Nil

Item 3 - Chair's Report for 2022/2023

- a) The report noted the highlights of the year
- Spooky Sparkle & Summer Disco's both well received
 - The Parents Quiz night was the first parents evening event with the debut of The FOG Inn
 - The Summer Fete was a big success despite the weather
- Action - Nil*
- b) Lessons learnt
- Snacks for the disco were adjusted for the Summer disco making it much more profitable and seamless
 - The Music was too loud at the Summer Disco as the DJ brought two speakers
 - Cookie Sale didn't work
- Action - Nil*
- c) Focus for 2023/2024
- Money will be raised towards improving outdoor space, including paint for the nursery playground and Muga
 - New Bins and benches have been purchased but we need more, it was agreed that we would invest in an additional 3 benches
 - Mr Curd requested money for new shrubs which is in progress
- Action - FOG*
- d) A request was made to see if anyone could assist with helping acquire quotes for playground paint
- Action - FOG*
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Item 4 - Treasurer's Update

- a) The opening balance of the bank accounts was £7246.05 on 1st August 2022 and the closing balance was £13,304 on 31st July 2023. Income totalled £8290 and expenditure £3587. A detailed breakdown of the account can be viewed on request.
- b) The main fundraisers for the year were:
- Spooky Sparkle Disco - £499
 - Summer Disco - £1775
 - Summer Fete - £3740
 - Preloved Costumes & Doughnut Sales - £684
- Action - Nil*
- c) The expenditure through the year was:
- Benches and Bins for the School Playground - £1791
 - World Book Day Author - £523
 - Christmas Crackers - £174
 - Sports Day Ice Pops - £71
 - Easter Bunny Treats - £97
- Action - Nil*
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Item 5 - Election of Officers and Trustees of the Committee

- a) The Chair introduced the existing roles. The current committee members are:
- Donna Barcessat – Co Chair
 - Lis Aherne - Co-Chair
 - Maria Kouroushi - Secretary
 - Danielle Au - Treasurer
- Lis Aherne has sadly decided to step down as Co-Chair due to other commitments. Thanks were expressed to Lis for all her hard work and dedication to FOG and for implementing all the practices and procedures that are needed to run the committee
 - Donna Barcessat agreed to continue as Chair, this was seconded by Mrs Penney & Maria Kouroushi
 - Maria Kouroushi was nominated by Donna Barcessat to move to the role of Vice Chair
 - Jo Murray was nominated by Donna Barcessat to take over as Secretary
 - Danielle Au has kindly agreed to remain as Treasurer
 - No other nominations were received, all roles were seconded by Mrs Penney and everyone was happy with the new committee members

Action - NIL

Item 6 - Ongoing Event updates

- a) **Disco** - Spooky and Sparkle Disco is scheduled for the 2nd Nov 2023. Tickets will be available through PTA Events. A meeting will be scheduled for the planning of the disco
- Action - Maria*
- b) **Panto Tickets** - The FOG have purchased tickets for the Beck Theatre Christmas Pantomine. These tickets are currently being sold through PTA Events. There is a saving of £12 per ticket by buying via FOG and 33% of sales goes to FOG
- Action - Danielle*
- c) **Cauliflower Cards** - The process of personalised Christmas Artwork for purchase by pupils' families has been started. Classes are currently completing the artwork. Artwork will be returned to the company by 16th October.
- Action – Lis*
- d) **End of Term Sales** will take place. A suggestion was made to sell pre loved items instead of sugary snacks. Dylan suggested a stationery sale.
- Action – FOG*
- e) **Easter Bunny** – It is hoped that the Easter Bunny will visit the children again with a treat if he is available to do so
- Action – FOG*

- f) **Parents Evening Event** – This was well received and FOG would like to run a similar event featuring The FOG Inn. It was suggested that something else other than a quiz would keep things different, a Karaoke evening was suggested.
Action – FOG
- g) **Break the Rules Day** – To take place again with a clearer poster and definition of the rules in advance
Action – FOG
- h) **Bags for School x2** – Dates to be scheduled and agreed with Mr Young
Action – FOG
- i) **Bake Off** – A World Cup theme was suggested, perhaps cupcakes only as cutting bigger cakes was an issue
Action – FOG
- j) **Summer Fete** – 8th June TBC to open the Ickenham Festival as per other years. Mrs Penney suggested scaling back the summer fete to a garden party. The feedback was that there wasn't enough activities and variety at the 2022 Garden Party and the Summer Fete model was well received.
A Circus was suggested as an alternative. Mrs Penney explained that the security and logistics make it not feasible. A committee will be set up to help the organisation of this event. More hands needed for set up and clear up this year
Action – FOG
- k) **Fireworks Tickets** – FOG have decided not to sell fireworks tickets this year as it is very labour intensive for little return and with so very few volunteers, we are unable to commit to this. There are lots of parents who sell these tickets should anyone need any.
Action – Nil
- l) **School Lottery** – This was suggested as a very popular and profitable activity. It was agreed that this would be researched as all the information is on ParentKind
Action – FOG
- m) **A Science fair** was suggested perhaps as an alternative to the author, Sublime science was recommended. Safari Pete also suggested for Nursery and Reception instead of disco.
Action – FOG
- n) **Children have talent** was suggested. Mrs Penney said there is quite a lot of performances and they're free of charge so it would be difficult to make money from this type of event.
Action – FOG
- o) A Panto Roadshow had contacted FOG, Mrs Penney explained that Uxbridge College have done it in the past for free for work experience. Mrs Penney to put FOG in touch.
Action – FOG

- p) A suggestion of a Tribute band/concert for either children or adults was made to take place either at the Summer Fete or instead of the second disco or parents evening event.

Action – FOG

- q) **Mothers day sale** was discussed. We don't currently run with this because of sensitivity to some children's homelife. It also needs to be planned a year in advance in order to buy sale stock.

Action – FOG

- r) Headteacher for the day was suggested.

Action - FOG

Item 7 – Outstanding Projects

- a) Nursery Playground Paint to be researched
- b) Reading Corner – We would like to repair or replace the reading corner as a tribute to Mr Budden as it was his last request to FOG
- c) FOG to research awnings to be attached to the building to provide shade in the summer
- d) Research costings to have Muga surface repainted
- e) Money raising chart, FOG need to decide what we are raising money for and display a clear chart somewhere of what we are raising funds for and how close to the target we are

Action - FOG

Item 8 – AOB

- a) Year 6 Leavers hoodies. Parents pay for the hoodies and FOG will contribute to leavers books as per previous years. It was confirmed that the hoodies will be allowed for PE
- b) Year 6 Leavers trip – FOG will not need to contribute this year, the trip is shorter and the price is capped
- c) Maria Kouroushi enquired about washable whiteboard markers for early years to reduce the black stained marks on school uniform
- d) FOG to email Provisional dates for events to Mrs Penney, Mr Young

Action - FOG

Item 9 - Close of Business and next meeting

1. The meeting was drawn to a close at 19.01.

Action - Nil

2. The date and time of the next meeting to be confirmed.

Action - All