



GLEBE PRIMARY SCHOOL

**Minutes of the Full Governing Body Meeting
Glebe Primary School, Sussex Road, Ickenham
28th November 2024 – 18:30pm**

Mr J Buckingham (Chair) *
Mrs P Swindells (Vice Chair)

Mrs M Penney (ex-officio)
Miss J Brown
Mrs J Campbell
Mrs R Collins *
Ms L Dwyer
Miss J Griffiths
Mr L Vandorpe

Mr P Niznik
Mr R Purewal
Miss H Imane
Mr R Shah +
Mr S Youens
Mr T Sheldon
Mrs D Georgiou

* Denotes apologies received ^ Denotes associate member
+ Denotes member absent ~ Denotes member late

Action

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| 4214 | <p>Apologies John Buckingham, Rita Collins Resignation received from Sabrina effective from October 2024 There was an advert in the Newsletter for a Parent Governor. To date we have had 3 register interest, one cannot do the hours required by the FGB, one has nominated and one has shown interest. How many positions do we have now? Just one position for Parent Governor. We are going to continue the advert this week and ask them to register their interest by Thursday 5th December. We have spoken to Ron Fowler who said it is ok to go over the Christmas period so we can do the voting (if more than one applicant has applied) in the new Year. If they register their interest, Despo then sends them the Power Point presentation showing information about what the role involves, then they can make an informed decision about whether they would like to continue.</p> | Vice Chair |
| 4215 | <p>Single Central Register Checked and signed by Vice Chair.</p> | Vice Chair |
| 4216 | <p>Approval of minutes from the last meeting Minutes from 3rd October 2024 approved and signed.</p> | Vice Chair/Clerk |
| 4217 | <p>Outstanding Declaration of Business Interests/Safeguarding Documents Signed by Governors</p> | Vice Chair |
| 4218 | <p>Matters Arising None</p> | Clerk |
| 4219 | <p>Matters for AOB OPAL School Development Plan – This has been covered in the Headteacher’s report Approval of Year 6 School Journey</p> | Vice Chair/Clerk |
| 4220 | <p>Head teacher’s Report – distributed via email prior to meeting. Could you tell us about the complaint? MP informs the Governors of the complaint and the actions that have been taken to avoid the same incident happening again. There will be staff training and all staff to be made aware that if they see a child with a yellow wrist band to ask if they are ok. Every year group has a first aider in the year group who will be responsible for hourly checks on a child with a yellow wristband with both physical and observational checks. MP has made a flowchart with instructions. How will the staff be told about the new procedure, over email?</p> | MP |

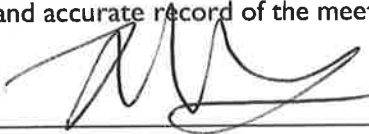
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| | <p>It will be through staff training, we will arrange 2 training sessions in the day for Learning Assistants and then Tuesday staff meeting for Teachers after school.</p> <p>Is the parent who complained happy with the outcome? Yes</p> <p>MP to send the flowchart to the Governors</p> <p>Any other updates from the report? The de-delegation consultation – the deadline has now passed. MP has written on behalf of the Hillingdon Headteacher’s. For Glebe, in a year it’s approximately £75,000 and this equates to losing funding to pay for a teacher and a learning assistant. Over 3 years, it is around £200,000. Also if our numbers are dropping because birth rates are dropping then we have less income.</p> <p>There is also talk of a Minimum Funding Guarantee, which means that they can’t give you a lower budget than you got the previous year. Even then it still a lot of money to lose.</p> <p>When is this due to happen? Next financial year, from April. They do all the consultations for the de-delegation now because the budget will be in January. Parents and Carers should have also been given this information, we wouldn’t have had time to have done that.</p> <p>The meeting was held on the day of the deadline. We will submit the minutes of the meetings and take into consideration what people have said but there doesn’t appear to be a mechanism for sending this information after the event.</p> <p>We talked at length at the Finance meeting about judicial reviews, one strategy is to threaten a judicial review, that would entail employing barristers. There are schools in massive deficit who will still have to pay this money. We are going to probably have an in-year deficit.</p> <p>Is there another channel to do down? MP is liaising with other Hillingdon Head teachers to look into the various options open to schools to enable us to decide on the next steps.</p> <p>How does the transaction work? Do you understand the liability if you refuse to pay? They take it before they send the money to the schools.</p> <p>John and Mel are on Schools Forum and it would be good to also have Phil as he has Financial acuity.</p> <p>Nothing else to report.</p> | |
| 4221 | <p>Finance Report Minutes were sent to all Governors this morning. Teachers pay award was approved, this should go through in January.</p> <p>It has been agreed to replace all the ports in the server room as we had one that was faulty and this effected the whole schools use of the internet.</p> <p>PE & Sports grant is going towards the playground equipment. This will be guaranteed for 25 years.</p> <p>Where does that grant come from? It is a legacy from the Olympics, to try and keep children active and physical. You can use it for lots of different things.</p> <p>The Pantry - we are hoping that Oakwood might feel able to supply us in the future.</p> | Vice Chair/MP |
| 4222 | <p>Academy Status None</p> | Vice Chair/MP |
| 4223 | <p>Working Parties Curriculum and Policy meeting next week.</p> | |

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| | <p>We had a C&P meeting in October – We had a report by the two Science leads which also went onto the Science Garden. (report attached)</p> <p>It starts with the feedback from Ofsted then how they developed Science and some actual examples of how they monitor/mark/monitor and how they are getting pupils to talk about Science.</p> <p>We then had a report on the NSPCC PANTS programme (All of the staff had training on that today). Then we had a section on Zones of Regulations. In our next meeting we will be going into 3 classes.</p> <p>How will we see Zones of Regulation in a classroom?</p> <p>They will deliver the lessons, 10 different concepts that the children look at; understanding what the word Regulations mean, start introducing Zones etc. We had a child come into the C&P meeting and delivered what Zones of Regulation meant to her.</p> <p>We then went through policies.</p> | |
| 4224 | <p>Governor Training</p> <p>Rav watched Safeguarding Training for Governors - 12th November 2024</p> <p>Toby completed the Prevent Training</p> <p>Governors are going to go on the Ofsted update training session</p> | Vice Chair |
| 4225 | <p>Sub committees</p> <p>C&P next week</p> | Vice Chair |
| 4226 | <p>Link Governors</p> <p>Patricia will be attending SEN and English</p> <p>Wellbeing – taking a pause in the Carnegie Award application as Clare needs to be actively supporting children rather than looking for the evidence for the award. MP doing Mental Health Lead training in January/February. Once the training is complete will then look and see.</p> | Vice Chair |
| 4227 | <p>Adopted Governors</p> <p>Governors have/will contact their adopted classes</p> | Vice Chair |
| 4228 | <p>Any Other Business</p> <p>OPAL - Outdoor Play & Learning</p> <p>Looking for a governor for OPAL. They are happy for the governor to attend virtually. Somebody to promote from within and feedback what is going on. It will be a social curriculum, being more creative/structured for the children. FOG have bought a Wellie Rack so every child can bring in a pair of wellies. We can use the fields all of the time and promote outdoor learning. We will train staff/play leaders on how to support the children.</p> <p>Do you have an idea of what the tasks the Governor will need to do?</p> <p>They just want the Governors to attend virtual meetings and feedback to the Governing Body.</p> <p>Anita will be completing the tasks. It is a 2-year programme and it is 8 meetings that the whole team has to attend. The Governor will have to go to those meetings.</p> <p>What is the parent's involvement?</p> <p>Danielle from FOG will be part of the whole community representation for Glebe.</p> <p>Toby and Jennifer agreed to be the OPAL Governors.</p> <p>PANTS champion</p> <p>Danique did the training for PANTS today.</p> <p>This is important for children to use the correct language.</p> <p>P – Privates are private</p> <p>A – Always remember your body belongs to you</p> <p>N – No means no</p> <p>T – Talk about secrets that upset you</p> <p>S – Speak up, someone can help</p> <p>PANTS training to be given by Danique for all Governors.</p> | MP |

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| | <p>Danique will be training other schools, she already has the champion status and would like to get the gold status, this means working with other schools.</p> <p>Approval of the Year 6 School Journey Where will you be going? Condover Hall Is the money the same? Any issues with parents? We are doing Sunday to Wednesday, they are having shorter time but the money has stayed the same. Parents were happy with this. There are still activities on the last day so all the children didn't feel that they missed out on anything. Do we still do Pupil Premium? Yes, and people can pay one-off payments or pay in instalments. If children do not go, it is not because they can't afford to.</p> <p>Governors approved the Year 6 School Journey</p> <p>To be added to the July agenda for future approvals.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>Dates for Future Meetings</p> <p>Full Governors</p> <table border="0"> <tr><td>Thursday</td><td>23rd January 2025</td><td>6:30pm</td></tr> <tr><td>Thursday</td><td>13th March 2025</td><td>6:30pm</td></tr> <tr><td>Thursday</td><td>15th May 2025</td><td>6:30pm</td></tr> <tr><td>Thursday</td><td>3rd July 2025</td><td>6:30pm</td></tr> </table> <p>Finance</p> <table border="0"> <tr><td>Monday</td><td>20th January 2025</td><td>6:15pm</td></tr> <tr><td>Monday</td><td>10th March 2025</td><td>6:15pm</td></tr> <tr><td>Monday</td><td>12th May 2025</td><td>6:15pm</td></tr> <tr><td>Monday</td><td>30th June 2025</td><td>6:15pm</td></tr> </table> <p>Curriculum & Policy</p> <table border="0"> <tr><td>Wednesday</td><td>5th February 2025</td><td>1:30pm</td></tr> <tr><td>Wednesday</td><td>19th March 2025</td><td>1:30pm</td></tr> <tr><td>Wednesday</td><td>21st May 2025</td><td>1:30pm</td></tr> <tr><td>Wednesday</td><td>9th July 2025</td><td>1:30pm</td></tr> </table> <p>Meeting closed at 19:45</p> | Thursday | 23rd January 2025 | 6:30pm | Thursday | 13th March 2025 | 6:30pm | Thursday | 15th May 2025 | 6:30pm | Thursday | 3rd July 2025 | 6:30pm | Monday | 20th January 2025 | 6:15pm | Monday | 10th March 2025 | 6:15pm | Monday | 12th May 2025 | 6:15pm | Monday | 30th June 2025 | 6:15pm | Wednesday | 5th February 2025 | 1:30pm | Wednesday | 19th March 2025 | 1:30pm | Wednesday | 21st May 2025 | 1:30pm | Wednesday | 9th July 2025 | 1:30pm | |
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I agree that this is a true and accurate record of the meeting dated above:

Signature:
(Chair of Governors)



Date:

23/1/25.