



GLEBE PRIMARY SCHOOL

**Minutes of the Full Governing Body Meeting
Glebe Primary School, Sussex Road, Ickenham
15th May 2025 – 18:30pm**

Mr J Buckingham (Chair)
Mrs P Swindells (Vice Chair)

Mrs M Penney (ex-officio)
Miss J Brown
Mrs J Campbell
Mrs R Collins
Ms L Dwyer *
Miss J Griffiths
Mr L Vandorpe

Mr P Niznik *
Mr R Purewal
Miss H Imane
Mr S Youens
Mr T Sheldon
Mrs D Georgiou

* Denotes apologies received ^ Denotes associate member
+ Denotes member absent ~ Denotes member late

Action

4258	Apologies Apologies from Louise Dwyer and Philip Niznik	Chair
4259	Single Central Register Checked and signed by Chair.	Chair
4260	Approval of minutes from the last meeting Minutes from 13 th March 2025 approved and signed.	Chair/Clerk
4261	Matters Arising None	Chair
4262	Matters for AOB None	Chair/Clerk
4263	<p>Head Teacher’s Report – distributed via email prior to meeting.</p> <p>SATs Update We have had SATs this week, Monday to Thursday. The children have been incredible and well prepped in handling the test papers and they have such a good test etiquette e.g. underlining the key parts. It has been a fantastic effort from everyone who helped, from the year 6 staff who have prepped the children so well, to those members of staff who left their current role to sit with groups of children and the office staff who prepared the papers. <i>The Governors appreciate the effort and want to express their appreciation.</i></p> <p>School Food Governor We are looking for a School Food Governor, ideally someone with a child in the school who has a vested interest and with nutrition experience. Maria Penny appointed.</p> <p>School meals contract Following the procurement cycle review, we will need to re-procure the school meals contract to ensure that we are getting best value.</p> <p>Staffing The deadline for resignations is Saturday 31st May 2025. We appointed two teachers last week, one with 4 years’ experience and an ECT. Although an ECT has two days out of class each week for the first year, they have only an hour with a mentor a week instead a day a week, which saves us approx. £8,300 on what was projected as an ECT</p>	MP

cost. The cost to school in the first year will be approx. £59,000. They have a lot of experience already through working in schools for a number of years, We have had another resignation this week from a staff member who has had a change in personal circumstances and is moving out of the area. We have two teaching adverts out. We may need to recruit three if we have a late resignation this half term. If we do not know until the last day, we may have to go to a Supply Agency if it is too late to recruit. It will be too expensive to recruit another ECT.

Reception Places

From the first round of offers, 75 out of the 78 offers have been accepted. The second round of offers will be made tomorrow. It's unclear from Hillingdon whether any of the children have EHCPs. We have at least one for the SRP Unit. There at least three families who have siblings at Glebe that didn't apply by the deadline. We should therefore have some more children likely to start in September. Our budget this year is based on October Census last year. If the number improve by the census in October 2025, it will benefit us the following year, in April 2026.

Inspiring Partnership Programme

This is run by 'Inspiration for all'. Unfortunately, they have deselected us from the programme, as our pupil premium figures are too low. They concentrate on schools with at least 35% pupil premium children.

Safeguarding Training

Please click on the link below to sign up to next year's Level One Safeguarding Training. There will be six dates to choose from before October half term and then MP will mop up any in-year new starters throughout the year. We have had confirmation from Helen Boundy, who is the new Governor Support at Hillingdon, that if you have Hillingdon Borough Level 1 Safeguarding/Prevent Training that is sufficient. There will be a selection of school based dates and a local authority one too that Governors can attend. Please produce a certificate or ask Helen to let us know you have attended if you choose this route. JB & PS do not need to attend as they are Level 3 and will re-do that course at the appropriate time.

<https://forms.gle/yNKNTkEmUHc9DWgg9>

JG & JC

OPAL Update

There will be an assembly tomorrow to introduce the children to OPAL, playing some videos from schools that are at the end of the programme, so they have an idea of what it will be like eventually. A letter will go home to parents. The first aspects will be explained in an assembly on Monday. There will be a lego section, a dressing up section with a catwalk and glitterball, a construction area, a train area and a small world area. There will be an assembly every Monday to explain what is new, the risks involved etc although everything at the moment is low risk. We have ordered the sand. There will be a sand pit but at the moment we have dug out two of the flowerbeds in the playground and will fill them with sand to make archaeological dig areas. The other flowerbeds will be 'small worlds' with mud and play dinosaurs etc. We had whole school training and the staff have been incredible, being enthusiastic and coming up with ideas for playtime.

We are following an award-winning programme. We have a mentor who helps us embed play into policies and in practices throughout the school, giving children the opportunity to learn skills that they couldn't in a classroom. Play makes up 20% of a child's time in school, so we need a strategic approach for play to maximise the benefit. There is evidence that schools that implement this really well, find it has massive benefits such as more teaching time, as less time is spent dealing with incidents that happened at playtime. We have had a baseline assessment to see what we offer already, from that we made an action plan which has led to these first steps that we are about to launch. AB has completed a survey of the children and staff, so in terms of consultation, everyone has been brought along. There is a grounds meeting next week, to assess how

	<p>we can open up more space. It is an 18 month journey which we will keep you updated with. It is an accredited programme and we will be assessed after 18 months. It has the potential to create quite a differentiation for the school.</p> <p>We have asked teachers to fill in a document to assess how much learning time is currently being lost due to playtime incidents, so we can see if there is any improvement at a later date when OPAL has become more established. We are also doing the same process for how many incidents are being referred to Welfare and we will make a comparison at a later stage. Children learn to manage their own risk so incidences should decrease.</p> <p>If you do a risk assessment, does that restrict the play?</p> <p>No, it is to find a way to allow them to take part in new activities, rather than stopping them doing anything because it has risk attached. The assemblies should talk the children through the new activities, i.e. if they are going to jump off something, it's teaching them that you do not jump off something that is taller than your shoulder or similar. The project is really exciting and the Governors should see the difference on a learning walk.</p> <p>We have got the inside of the school right and we want to get the outside of the school to the same level, the children deserve it. It is a well-structured and supported programme.</p> <p>Update on Suspension MP spoke to Governors about the suspension.</p> <p>Complaint JB spoke to the Governors about the complaint.</p> <p>Nothing else to report.</p>	
4264	<p>Finance Report We discussed OPAL, the catering contract and the budget. We went through the budget quite forensically, even to the number of glue sticks and whiteboard pens that may be stocked around the school. We will be stocktaking to see if we can consolidate supplies to avoid having to order more. We would like JB's permission to sign off the budget on the Governors' behalf. All agreed and JB signed. Does anyone have any questions? No</p>	Chair/JB
4265	<p>Academy Status None</p>	Chair/MP
4266	<p>Working Parties Procurement Panel for re-procurement of school meals contract to be set up.</p>	
4267	<p>Governor Training SY - Hot Topics meeting got cancelled</p>	Chair
4268	<p>Sub committees None</p>	Chair/Vice Chair
4269	<p>Link Governors Science linked governor met with the Science Coordinators. The only issue they raised is that they lose science lessons whenever there is play practise or events in school. JG - We will investigate that because production or assembly practice should not impact science lessons in particular.</p>	Chair/Vice Chair
4270	<p>Adopted Governors None</p>	Chair
4271	<p>Any Other Business Sanitary products are free for schools – do we have them? Yes, we have done training with the children and they are available from years 3 and up. How was the PANTS workshop? They were poorly attended but we will record DG's presentation and put it on the website. When an incident happens, we can direct them to the website.</p>	MP

Date of future Meetings 3 rd July 2025		
Dates for Future Meetings		
Full Governors		
Thursday	3 rd July 2025	6:30pm
Finance		
Monday	30 th June 2025	6:15pm
Curriculum & Policy		
Wednesday	9 th July 2025	1:30pm
Meeting closed at 20:00		

I agree that this is a true and accurate record of the meeting dated above:

Signature:
(Chair of Governors)



Date:

3/7/25.