



GLEBE PRIMARY SCHOOL

**Minutes of the Full Governing Body Meeting
Glebe Primary School, Sussex Road, Ickenham
25th September 2025 – 18:30pm**

Mr J Buckingham (Chair)
Mrs P Swindells (Vice Chair)

Mrs M Penney (ex-officio)
Miss J Brown
Mrs J Campbell *
Mrs R Collins
Ms L Dwyer *
Miss J Griffiths

Mr L Vandorpe
Mr P Niznik
Miss H Imane
Mr S Youens
Mr T Sheldon
Mrs D Georgiou

* Denotes apologies received
+ Denotes member absent

^ Denotes associate member
~ Denotes member late

Action

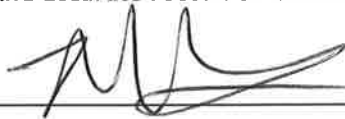
4286	Apologies Louise Dwyer and Jennifer Campbell	Chair
4287	Single Central Register Checked and signed by Chair.	Chair
4288	Appointment of Chair and Vice Chair We have to elect a Chair for the Academic Year 2025/2026. Steve Youens nominated John Buckingham and seconded by Julie. All in agreement. John has accepted the position of Chair. Nominations for Vice Chair. John Buckingham nominated Patricia Swindells and seconded by Steve Youens. All in agreement and Patricia accepted the position of Vice Chair.	Clerk/Chair
4289	Approval of minutes from the last meeting Minutes from previous meeting approved and signed.	Chair/Clerk
4290	Declaration of Business Interests All distributed and signed.	Clerk
4291	Start of the Year items/reminders <i>Terms of Office</i> – 4 years <i>Safeguarding Documents</i> – All distributed and signed <i>Review of Terms of References for Committees</i> – These are found at the back of the Governors reports to parents. Next one is due November so the Chair of each committee (Finance, Curriculum & Policy and Personnel Committee) needs to have a look at last year's Terms of Reference and see if there is anything that needs changing. <i>Code of Conduct</i> – circulated to Governors <i>Allocation of Adopted and Link Governors</i> – Adopted Governors and Link Governors selected.	Chair/Clerk
4292	Matters for AOB Governor Vacancy for discussion and vote. We have 2 Governor vacancies currently. Rav has decided to step down so we have a Parent Governor vacancy, this vacancy will be placed in the Glebe newsletter and if there is more than one vacancy we will go an election and a Google vote.	Chair/Clerk

	In order to keep our Governors to 14, as per the previous Instrument of Government (IoG) we will need to either appoint another person as we will have a vacancy or we can appoint Jenny Griffiths, Deputy Head as a co-opted Governor on the Board. After discussion and vote it has been decided for Jenny Griffiths to be appointment as co-opted Governor.	
4293	<p>Head Teacher's Report – distributed via email prior to meeting. Going to put the new Self-Evaluation and School Improvement plan into the new format of the Ofsted framework. Governors to confirm that they are happy with the new format. Governors discuss and all agreed that they are happy for MP to update to the new format.</p> <p>JG showing the Governors a video on OPAL Are there any other local primary schools doing this? Yes, Hayes Primary School, trying to get an appointment to see them.</p> <p>You mentioned you've seen an improvement in behaviour. What kind of improvements? This is a 2-year program that was only started in March. Staff are tracking the number of incidents they are dealing with at breaks and lunchtimes. They are also tracking the amount of learning time that is affected as well. We have already seen a massive reduction. We log things on CPOMS so we are able to compare the number of incidents from before to now. Today was 'Balloon Thursday' and tomorrow is 'Bubble Friday' and the children are excited. It is the whole rounded nature of Education and play within it.</p> <p>Is the next stage accreditation? Yes, the next stage is, because we are moving a lot quicker. On the 9th October we have the risky play introductions and create a risk benefit policy. We are asking for scooters, tyres and karts and also den building.</p>	MP
4294	<p>Finance Report Staff pay awards were approved.</p> <p>A couple of consultations sent out by the Local Authority were discussed. De-delegation, last year they asked for 2.5%, this year they are asking for 1% so we agreed with that.</p> <p>Security maintenance contract were discussed as the fire and security panel is not working. We have had quotes to fix this and make it more accessible for any contractors to be able to fix it rather than just the company that currently do it as they are extremely expensive.</p>	Chair/JP
4295	<p>Academy Status Nothing happening – to be removed from future agendas.</p>	Chair/MP
4296	<p>Working Parties None</p>	
4297	<p>Governor Training We will look to get everybody trained together during one of our meetings in the future on Ofsted framework. We could get Ron Fowler in as part of our package. We could also ask Helen Boundy, Governance Support Officer to maybe come in to train or advice the right person to come in. Helen is permanent Governance Support Officer for the London Borough of Hillingdon.</p>	Chair
4298	<p>Sub committees Finance sub-committee met. Curriculum and Policy meeting on Wednesday 8th October.</p>	Chair/Vice Chair
4299	<p>Link Governors 2025/2026 Link Governors attached</p>	Chair
4300	<p>Adopted Governors 2025/2026 Adopted Governors attached</p>	Chair
4301	<p>Any Other Business None</p>	MP
	Dates for Future Meetings	

	<p>Finance 17th November 2025 19th January 2026 9th March 2026 11th May 2026 29th June 2026</p> <p>Full Governors 20th November 2025 22nd January 2026 12th March 2026 14th May 2026 2nd July 2026</p>	
Meeting closed at 7.20pm		

I agree that this is a true and accurate record of the meeting dated above:

Signature:
(Chair of Governors)



Date:

20/11/25.
