



Friends of Glebe School

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Registered Charity No: 1051677

Supporting our Children, Supporting our School

Minutes of the Friends of Glebe Annual General Meeting Monday 3rd November 2025 at Glebe Primary School

ATTENDANCE

Donna Barcessat - Chair
Maria Kouroushi – Vice Chair
Danielle Au - Treasurer
Jo Murray - Secretary
Melanie Penney - Head Teacher
Tom Young
Kelly

ORDINARY BUSINESS

Item 1 - Welcome and apologies

- a) The Chair opened the meeting and welcomed members.

Action - Nil

Item 2 - Minutes of the last AGM

- a) The minutes of the last AGM dated 18th November 2024 were accepted as a true and accurate record of events.

Action - Nil

Item 3 - Chair's Report for 2024/2025

- a) The report noted the highlights of the year:
- Disco's - Discos as always were a great success, this is the one event we always have plenty of volunteers for. Although sales are reducing each year.

Action - Nil

- The Summer Fete – The weather didn't dampen the mood and the date worked really well. Mr Young will contact Ickenham Festival to confirm when they are holding their festival and to see if it would work for us to open the festival week. The proposed date is 6th June or failing that, 11th July which is the last weekend of the year school year.

Action - TY

- Gary Barlow Tribute Night – This was a huge success and we received incredible feedback; we cannot wait to do another. If anyone has any suggestions of a solo artist (they are cheaper) but one that will be a crowd pleaser, please let us know. Jo Murray to look into potential Michael Jackson act.

Action - JM

b) Lessons learnt

- We need to confirm the date for the Summer Fete earlier to secure the preferred food vendors, DJ, entertainers and stall holders.

Action – FOG/MP

c) Focus for 2025/2026

- Continue to support the Opal initiative
- Share the load so the Core is not overwhelmed
- Introduce new events
- To find new ways to entice new volunteers, apart from the fete we have the same handful of volunteers for each event

Action - FOG

Item 4 - Treasurer's Report

- a) The opening balance of the bank accounts was £20,193.77 on 1st August 2024 and the closing balance was £19,913.68 on 31st July 2025. A detailed breakdown of the account can be viewed on request.
- b) The main fundraisers for the year were:
- Summer Fete - £5277
 - Disco's £1443
 - Christmas Artwork £606
 - Quiz Night £540
 - Treat & Preloved Sales £431
 - Valentines Bake Sale £379

- c) The main expenditure through the year was:
- Outdoor Classroom Repairs £3120
 - Wellie Boot Stands £2898
 - Reading Area Repairs & Paving £2190
 - Opal Items (Mud Kitchen, Water Trays etc) £1047
- d) 2025/2026 planned expenditure
- To Continue to support the Opal Initiative

Action - Nil

Item 5 - Election of Officers and Trustees of the Committee

- a) The Head Teacher introduced the existing roles. The current committee members are:
- Donna Barcessat – Chair
 - Maria Kouroushi – Vice Chair
 - Jo Murray - Secretary
 - Danielle Au - Treasurer

The proposed changes to positions were put forward. No other nominations were received, all roles were nominated by Mrs Penney and seconded by Mr Young and everyone was happy with the committee members:

Action - Nil

The new roles are as follows:

- Donna Barcessat – Chair
 - Maria Kouroushi –Secretary
 - Danielle Au - Treasurer
 - Jo Murray – Social Media
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Item 6 – Event Calendar and Update

The following Events have already taken place or are scheduled to take place this week for 2025/26:

- End of Term Doughnut Sale – The dual location of the playground and the small hall definitely helps with crowds and queues.

Action - Nil

- The Little Recyclers – Collection due on Friday 7th November, if we do not meet the minimum weight requirement, we will receive a lower rate of 25p per KG as opposed to 45p per KG. These will be scheduled regularly on the first week of every term.

Action – Nil

- Spooky Disco – Will take place Thursday 6th November, sales are currently quite low and have been declining year on year. We discussed ways to freshen up the disco, Mrs Penney will ask the school council what they would like to see at the discos and what events they would like FoG to run.

Action – MP

- Cauliflower Cards Christmas Artwork – Orders have been placed, awaiting delivery of merchandise.

Action – FoG

- Penny Wars - FoG to decide the rules, the class that raises the most money will win a movie afternoon. School can provide the film, FoG can provide the snacks.

- Break the rules day in January – Friday 23rd January 26.

Action – FoG

Suggested New Events

- Silent Auction for Activities
 - Brunch with Mrs Penney
 - Caretaker for the morning
 - Work in the office

Ask Teachers what prize they could offer up. Mrs Penney to ask school council.

Action – MP/FoG

- Look into Christmas gift from FoG

Action – MK

- Sip and Paint

Action – DA

- Movie Night – We can't make money from it, would need to be free entry and tuck shop to make money. FoG to research

Action – FoG

- Tribute Act - Research Michael Jackson, George Michael and 80's disco.

Action – FoG

Item 7 – Any Other Business

- Match Funding – We discussed Match funding and decided to ask in the volunteers group if anyone can look into it this for us.
- School Lottery – This has been set up but very little interest to date. We will continue to communicate via newsletter and FoG Horn. MP to communicate to teachers too.

Action – FoG/MP

- Oasis Soft Play Characters – This is fine for us to organise, particularly for nursery / reception. Dates proposed, 9th, 11th or 12th December. Kirsty to contact them to arrange.

Action - KP

Item 8 - Close of Business and next meeting

1. The meeting was drawn to a close at 19:45

Action - Nil

2. The date and time of the next meeting to be confirmed.

Action - All