



## Glebe Primary School

Head Teacher: Mrs M Penney MA, BA (Hons), PGCE

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10<sup>th</sup> June 2026

Dear Parents and Guardians,

I am writing to share some important news regarding your child's classroom teacher, Mrs Folland.

Starting on tomorrow, Thursday 11<sup>th</sup> June, Mrs Folland will be taking some planned medical leave. Her young son is scheduled to undergo a significant medical operation and Mrs Folland will be away from school to support her family through the surgery and the initial recovery period.

We anticipate that Mrs Folland will be away for approximately 3 weeks, although it may be longer. I apologise for the short notice; however, the operation was only confirmed yesterday.

While we know the class will miss her, our absolute priority right now is ensuring that Mrs Folland can focus entirely on their family during this challenging time. I am sure you join all of us at Glebe in sending them our warmest wishes for a smooth surgery and a speedy recovery.

We understand that consistency is incredibly important for your child's learning and comfort and we will be covering the class internally with staff who the children are familiar with.

During this time, please direct any classroom-specific questions, updates or concerns to Mrs Sheehan (KS1 Phase Leader) or the school office at [office@glebeprimary.org](mailto:office@glebeprimary.org).

Because Mrs Folland will be completely stepped away from work to focus on her son, she will not be checking emails or Class Dojo.

Thank you so much for your understanding, kindness and continued support of our school community.

Kind regards,

Mrs Melanie Penney – Head Teacher

