



We can and we will

GLEBE PRIMARY SCHOOL

Epi-Pen Policy

Mission Statement:

At Glebe School we believe in an ethos that values the whole child.

We strive to enable all children to achieve their full potential academically. Socially and emotionally

Children with severe allergic reaction to any substance may be prescribed an Epi-pen along with other medication to control and alleviate their condition.

If an Epi-pen is required in school then we must have two, one to be kept in the welfare room and one to be kept in the classroom.

All Epi-pens sent into school for any child **MUST** first come to the Hygiene Room where it will be logged onto the system and then sent to the relevant classrooms.

Any out of date Epi-Pens are returned to the parent for safe disposal.

Any child with Epi-Pens must have an up to date treatment plan which should be replaced after the child's review at hospital with the updated copy.

If a member of staff deems it necessary to administer an Epi-pen, then an ambulance **MUST** be called immediately stating Anaphalaxis and then the parent/guardian contacted.

ONLY STAFF WHO HAVE HAD THE PROPER TRAINING ARE PERMITTED TO ADMINISTER AN EPI-PEN.

It is important that the child is monitored at all times and if there is a delay in the ambulance arriving, and it is deemed necessary, then the 2nd Epi-pen is administered.

ON NO ACCOUNT MUST THE CHILD BE TAKEN TO HOSPITAL USING PRIVATE TRANSPORT.

In the cases of life long and/or long term conditions expiry dates on medication should be diarised by the parent for replacement. **The school will endeavour to contact parents either by text, letter or phone call when medication is near to expiry date, but the ultimate responsibility is with the parent. The school cannot be held responsible for out of date medication.**

Children who do not have the correct, in date medication in school will not be permitted off school premises during the time they are in our care.

Audits are undertaken by the School Nurse attached to Glebe, and support given where required.

Policy Dated 13th May 2013
Emma Varney
Revised February 2018